**VILLAGE OF VICTORY**

**VILLAGE BOARD OF TRUSTEES**

MONTHLY MEETING MINUTES

~ JANUARY 8, 2019 ~

7:00pm

Call Monthly Meeting to Order: Present Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison, Clerk/Treasurer Maureen Lewsey.

**Approval of Minutes**:

* Minutes – December 11, 2018 – Monthly Meeting. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the regular monthly minutes of December 11, 2018 as submitted. All in favor – aye. Motion passed.**

**Village Board Correspondence or Announcements**:

* **ZBA Meeting**: No Meeting scheduled for January 2019
* **Planning Meeting**: Proposed Meeting date for January ~ January 22, 2019
* **Saratoga County Planning and Zoning Conference**: February 6, 2019
* **Schuylerville/Victory Water Board Meeting**: January 21, 2018 at 7:00pm in Victory
* **Winter Legislative Meeting**: Feb 10-12, 2019 at Hilton Albany

**Monthly Reports**:

All reports are read as presented and are as follows;

1. DPW REPORT
	* Working Supervisor Bill Lloyd provides written report
	* **QUOTE:** 1 Ton Chevy Silverado Front Tires
		+ Tony’s Tires & Wheels $352.00
		+ Warren Tire Service Center $355.90
		+ Whalen Chevrolet, Inc. $456.98

**A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote for Tony’s Tires & Wheels in the amount of $352.00 for front tires for the 1 Ton Chevy Silverado.**

* + **QUOTE**: Consolidated Products Company $272.90 for tagging issues with sanitation bags (set up fee $45.00 – 500 stickers cost $227.90). **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the quote from Consolidated Products Company for 500 rejection tags in the total amount of** **$272.90. All in favor – aye. Motion passed.**
	+ **QUOTE:** Capital Tractor for repair to the backhoe front bucket and service tractor fluids in the amount $2,124.65. Trustee Healy asked if this was something that needed to be done right away. DPW Supervisor Lloyd replied it is way overdue. After a discussion of the various costs involved, **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the quote of $2,124.65 received from Capital Tractor for service and repair to the front bucket of the village backhoe, as this needed to be done right away. All in favor – aye. Motion passed.**
1. SEWER DEPARTMENT:
	* Working Supervisor Bill Lloyd provides written report. Action Septic was called to pump out the unit located at 130 Gates Avenue, and DPW Supervisor Lloyd was unable to install a core due to electricity not being wired. Mayor Dewey stated that if the unit requires a second pump out, this will be at the owner’s expense. Mayor Dewey asked how many cores we have on hand. DPW Supervisor Lloyd replied 3 cores, 2 new and 1 pending being rebuilt. DPW Supervisor Lloyd stated he needs an electrical lead waterproof plug. He is waiting for Bill Conover to take care of the Herkimer Street property issue. Mayor Dewey said that if he can’t take care of this in a timely manner, we may need to find someone else.
	* Trustee Healy asked DPW Supervisor Lloyd if he could clean up Gates Avenue, as there seems to be a lot of garbage just past the red brick building and also down near Marchin’s property. Trustee Healy also stated he will be getting totes together to take care of all the Christmas decorations. All artificial wreaths can be brought in, real ones on the front doors can be discarded. He also stated next year we need to look at the electrical for that one wall as it kept tripping. Mayor Dewey stated it must be overloaded from inside somewhere. Trustee Dennison asked if it was a GFI breaker and/or outlet, to which DPW Supervisor Lloyd replied yes. There was a brief discussion on what may be causing the problems. Mayor Dewey said we need to take a look at it.
2. CODE ENFORCEMENT OFFICER REPORT
	* CEO Wolcott stated besides the 21 Pond Street mowing issue, he will write up the entire building, i.e., windows, doors, etc. all need to be taken care of. This is clear in the maintenance code as this is a huge offense. There was a brief discussion regarding the insulation blowing all over the neighborhood. CEO Wolcott stated there is no insulation in the house, so not sure about the issues being stated by the neighbors.
	* Deputy Clerk Bielkiewicz has the draft letters available for the multi-family inspections. CEO Wolcott stated he may split this up over a three-day period.
	* CEO Wolcott stated he has completed all his in-service training for up-do-date certification including 25 hours after January 10, 2019.
	* As for the garage on Pine Street issue, CEO Wolcott has been trying to catch dealer plates. He has been occasionally been going down Pine Street and the alley and haven’t seen anything. Ted Mosher, a neighbor stated since the last Village meeting, he has seen an average of 20 cars, but within the last week-10 days, things have been quiet and no music, only 1-2 cars. There has been a “red station wagon” parked there with Vermont plates. He did check and there is no registration or inspection sticker on the vehicle and does not know if Vermont requires that. There was a brief discussion on the overall issues. Mayor Dewey stated again to call the sheriff’s when this type of event is interrupting your life. Mayor Dewey also asked if they had any luck sending the pictures over to the office to see if we can see the license plates are any clearer. Mr. Mosher did note that he appreciates what has been done so far.
	* Mayor Dewey asked CEO Wolcott if he knows what is going on with the 28 Gates Avenue roof issue. CEO Wolcott has not been able to catch anyone there to get any information on this.
	* Trustee Dennison asked about inspection for the building permits prior to re-assessments. CEO Wolcott asked which permits she was asking about. Trustee Dennison replied 11 Pearl Street (Sullivan), 41 Gates (SPBCO), and 27 Gates Ave. Ext. (Lopes). There is a general feeling someone is living downstairs at 41 Gates Avenue (SPBCO). She did go through the process of the special use permit, etc., but this did not include residential use. If someone is living there, this changes the code factors and would involve other actions to be taken. As for 27 Gates Ave. ext., he has not called for inspections, and is presently without water. CEO Wolcott said he would reach out and get in touch with the owner and discuss this matter.
3. FIRE DEPARTMENT REPORT
	* Chief Wolcott stated the fire dept had 2 alarms for the month, 3 basic firefighting operations and moving onto interior operations. The starter on the 612 has been changed out and fluids all done in house. The 612 also has an alternator issue which we are looking into. As for fit tests and physicals, there are 3 left for the fit test and 1 for the physical, so we are almost complete. Pizza night will resume 1/26/19, and the BBQ fund raiser is scheduled for 2/3/19.Upcoming training: Water Rescue 1/10/19, delivering fire dept calendars on 1/17/19, SCBA quarterly training Course on 1/24/19, and RIT (Rapid Intervention Team) training on 1/31/19. Also, on the 17th, there is a special meeting regarding the firehouse reconstruction at 7:30pm with the Village Board and Line Officers of the fire dept to review ideas, and then bring Engineer Al Longtin in on those ideas.
	* **QUOTE**: 5 Voice Pagers with charger, batteries and clip. 2 yr. warranty. Programmed.
		+ Crystal Clear Communications $1,716.00
		+ East Coast Pagers $1,876.25
		+ Magnum Electronics Inc. $1,975.00

**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the quote from Crystal Clear Communications for 5 voice pagers, with charger, batteries and clip in the amount of $1,716.00. All in favor – aye. Motion passed.**

1. WATER DEPARTMENT REPORT
	* The draft minutes from December 17, 2018 monthly meeting were not received. Trustee Healy noted at the November meeting, the board was to check with villages to see if they were on board with projects, being water meters or to address water pressure with the tank or the use of a booster as there is no grant money available. Mayor Dewey stated he is seriously concerned about taking on any debt. Trustee Healy said he would rather see the pressure issue addressed. Trustee Dennison said they discussed a higher tank, but still need to address infrastructure upgrades to handle it. Also discussed was that CT Male suggested breaking up into small water areas. There was a brief discussion on the long-term plan and the ability to establish income eligible areas. Trustee Dennison said a good mapping system could be established to create phases. Mayor Dewey said the village would need to create a priority list, and grants are always welcome. Trustee Dennison stated the estimate cost of the tank presently is between $850-$1100 depending on what type of tank we want. There is a lot of discussion that needs to start now as you can’t put high pressure into the current system. Again, Trustee Dennison stated there is no grant money for water meters, and everyone needs to realize their water bills are not going to go down, as there is a lot of costs involved including operation costs.
	* Trustee Healy asked if Ryan Cook was interested in taking the Class D 15 hr./yr. on-line courses that cost $250.00, which he will be reimbursed for when he passes the course. Village Clerk Lewsey said she could put some notification in his pay check so he is aware of this. Mayor Dewey said we should get an official response from Mr. Cook.
2. VILLAGE TREASURER’S REPORT
	* Monthly report ending December 31, 2018 which was read.
3. PLANNING BOARD REPORT
	* No meeting/no report
	* Request from Larry Regan, Regan Development to meet and discuss the development project at the old Mill building. Mayor Dewey noted Mr. Regan had called and represented himself as taking over the project and he is the same guy he had given information to before. Trustee Dennison said he is the same person completing one in Glens Falls which is considered work-force housing and has completed others in Cohoes and Albany and seems very successful with his projects. Mayor Dewey told Mr. Regan the best thing to do is to contact the Planning Board and be put on the agenda. Mayor Dewey also wants the Board to be at that planning board meeting so everyone is on the same page. Mayor Dewey stated Mr. Regan is interested only in work-force housing. Trustee Healy noted he had checked the website and projects look very good and does have senior availability. Mayor Dewey said Mr. Regan is interested in 160 units, and Trustee Dennison stated she feels 160 units is too high for that building. There was a discussion on the work-force housing costs for rentals and how the 30% of income comes into play and also the project options. Mayor Dewey said he was going to contact the Village Attorney to see what the Village rights are with this project.
4. ZONING BOARD OF APPEALS REPORT
	* No meeting/no report. Mayor Dewey noted that the Zoning Board may also want to attend the Planning Board meeting concerning the Mill.

**OLD BUSINESS**:

1. **Mill Building #8/Riverview Realty/Enel/Brookfield Power aka Consolidated Hydro.** There is no news on this at this time.
2. **Mobile Home Park Renewal**: Attorney has been retained by both park owners to further review the local law and the resolution amending the mobile home park fees. Payment has been received by both, however the application to renew has been received by only one park owner. The village attorney will provide a response at this time to the inquiry. Mayor Dewey will contact the Village Attorney on this matter.
3. **Volunteer Firefighter Cancer Policy**: Policy effective January 1, 2019/Cost $1,233.00 was received and will be in effect for the calendar year Jan-Dec 2019 through ACE American Ins. Co.
4. **QUOTE**: Saratoga Surveillance provided a quote last month. Information has been received from the Town of Saratoga since they recently installed security cameras also. Other quotes have not yet been received. Tabled until next month.

**NEW BUSINESS**:

1. **RESOLUTION**: Budget Amendment (General Fund) Engineering Cost $15,000.00 plus survey cost of $2,012.50 (total $17,013.00) for firehouse renovation project. Item was approved by the village board in October to move forward with survey. A meeting will be held to further discuss the scope of services to reconstruct the firehouse. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the budget amendment dated January 8, 2019 to transfer funds from A2831, Fund Balance and transfer to A1140.4, Engineer, Contractual in the amount of $17,013.00 for the engineering proposal received from Longtin Engineering for the needs of the village fire department by creating a firehouse reconstruction study to provide site survey and conceptual floor plan options. All in favor – aye. Motion passed.**
2. **RESOLUTION**: Budget Amendment (Sewer Fund) Transfer money between fund balance and sanitary sewer contractual in the amount of $3,500.00. **A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the Sewer Fund Budget Amendment dated January 8, 2019 to transfer funds from G2831, Fund Balance and transfer to G8120.4, Sanitary Sewer, Contractual in the amount of $3,500.00 for the purchase of a new sewer computer, an increase in technical support for the utility billing software and technical support for installation, transfer of files and recent purchase of stamped envelopes. All in favor – aye. Motion passed.**
3. **CDPHP Health Insurance Renewal**
	1. New rates have been received and are effective beginning March 1st, the date of the village’s anniversary date. The total increase is $507.45 for the year. Approval is requested by February 8, 2019. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the increase of $507.45 for the new rates and for CDPHP Health Insurance renewal. All in favor – aye. Motion passed.**
4. **Approval to Attend Planning and Zoning Conference**: early registration by January 23, 2019 is $60/each registrant and is open to all board members and secretaries of each board that are interested. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve anyone from the Planning and Zoning Board interested in attending the Planning and Zoning Conference. All in favor – aye. Motion passed.**

**OPEN FLOOR**:

**Audit Claims**:

* Abstract # 8 – JANUARY 2019
	+ General Fund $35,039.79
	+ Sewer Fund $ 1,007.88

**A motion was made by Trustee Dennison and seconded by Trustee Healy to approve Abstract #8 as submitted. All in favor – aye. Motion passed.**

**Executive Session**:

**UPCOMING VILLAGE BOARD MEETINGS**:

* Next Monthly Meeting: February 12, 2019 ~ 7:00pm
* Grievance Night: February 19, 2019 ~ 6:30-8:30pm

**ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.**

**Respectfully Submitted,**

**JoAnn Bielkiewicz**

**Recording Secretary**