

**VILLAGE OF VICTORY**  
**VILLAGE BOARD OF TRUSTEES**  
MONTHLY MEETING MINUTES  
~ NOVEMBER 13, 2018 ~  
7:00pm

Call Monthly Meeting to Order: Attending: Mayor Dewey, Trustees Healy and Dennison and Village Clerk/Treasurer Lewsey.

**Approval of Minutes:**

- Minutes – October 9, 2018 – Monthly Meeting. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the monthly meeting minutes as submitted. All in favor – aye. Motion passed.**
- Minutes – November 1, 2018 – Special Meeting/pending

**Village Board Correspondence or Announcements:**

- **ZBA Meeting:** No Meeting scheduled for November 2018
- **Planning Meeting:** No Meeting scheduled for November 2018
- **Schuylerville/Victory Water Board Meeting:** November 19, 2018 at 7:00pm in Victory
- **NYCOM Legislative Priorities Meeting:** November 19, 2018 9:30-2:30 in Albany/no registration fee

**Monthly Reports:**

All reports are read as presented and are as follows;

A. DPW REPORT

- Working Supervisor Bill Lloyd provided a written report which was read.
- Approve Capital Tractor emergency repair not to exceed \$500.00 to replace shuttle switch. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the emergency repair of the shuttle switch on the backhoe to be purchased from Capital Tractor not to exceed \$500.00. All in favor – aye. Motion passed.**
- Discuss request for diamond carbide blade for plow. Quotes received \$800-\$900. Mayor Dewey stated the village is not going to replace the plow blade for one season. The Village may be replacing the truck in fall 2019.

B. SEWER DEPARTMENT:

- Working Supervisor Bill Lloyd provides written report. The Village discussed grinder pumps.

C. CODE ENFORCEMENT OFFICER REPORT

- CEO Wolcott was absent from the meeting. The Board discussed concerns regarding the couch on Gates Avenue, complaints received about 32 Gates Avenue trash left outside and a discussion on the tarp/temporary roof leaking at 28 Gates Avenue. Mayor Dewey said he would speak with CEO Wolcott on these matters.

D. FIRE DEPARTMENT REPORT

- Approve not to exceed \$395.00 for 10) stream light flashlight batteries from Firetrac. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve 10 stream light flashlight batteries from Firetrac not to exceed \$395.00. All in favor -aye. Motion passed.**

E. WATER DEPARTMENT REPORT

- Draft minutes from October 15, 2018 monthly meeting

F. VILLAGE TREASURER'S REPORT

- Monthly report ending October 31, 2018 was read. A question arose to reach out to see how the village can use the remaining CDBG funds. The Village recaptured money due to a property
-

sale within 5 years as per contract. Since the recaptured amount is less than \$35,000.00, it does not return to the Housing Trust Fund.

- Fire Department Dividend received \$1,041.89

G. PLANNING BOARD REPORT

- No meeting/no report

H. ZONING BOARD OF APPEALS REPORT

- No meeting/no report

**OLD BUSINESS:**

- A. **Mill Building #8/Riverview Realty/Enel/Brookfield Power aka Consolidated Hydro.** A “CASP” (Civil Appeal Settlement Program) Conference has been scheduled for 12/17/18 in Kingston. All parties involved must be present and have counsel.

**NEW BUSINESS:**

- A. **RESOLUTION:** Budget Amendment/NYS Retirement Invoice. A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the resolution dated November 13, 2018 for a budget amendment needed to pay the NYS and Local Retirement System’s annual invoice due December 15, 2018 in the amount of \$2,318.00. The increase was due to an employee’s tier change. The original estimated amount was \$20,000.00 and the actual invoice is \$22,318.00. Therefore, a budget transfer will need to be made from A1990.4 Contingency Account to Employee Benefits A9010.8 Retirement in the amount of \$2,318.00. All in favor – aye. Motion passed.
- B. **RESOLUTION:** Pay off USDA Sewer Loan \$70,673.19. A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the resolution dated November 13, 2018 for a budget amendment needed to balance the Sewer Budget for FY2018.2019. The Board of Trustees will transfer in order to pay off the USDA Loan #92-02 in the amount of \$70,673.19, amount good through November 16, 2018. The budget will be amended as follows: Budget Transfer from G2831, Fund Balance in the amount of \$67, 651.44 and G9750.7, Budget Notes Interest in the amount of \$348.56 and transferred to G9750.6, Budget Notes, Principle in the amount of \$68,000.00. The remainder of the balance will be comprised of \$1,000.00 unspent appropriations in Budget Notes, Principle and the interest will be paid from the remainder of Budget Notes Interest in the amount of \$1,673.19. All in favor – aye. Motion passed.
- C. **RESOLUTION:** Pay off BAN Ford Truck \$49,375.98. A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the resolution dated November 13, 2018 for a budget amendment needed to transfer \$38,558.00 from Fund Balance in order to pay off the Bond Anticipation Note for the DPW Ford F550 truck with a maturity date of November 14, 2018. The principle amount due is \$48,283.00 and the budgeted amount was \$9,725.00, and the interest amount is \$1,092.98 and the budgeted amount was \$1,096.02. Therefore, a budget transfer needs to be from A2831, Fund Balance to A9730.6, Debt Service, Principle in the amount of \$38,558.00. All in favor – aye. Motion passed,
- D. **Mobile Home Park Renewal** Letters were mailed on October 15, 2018 notifying park owners of new license renewal rates effective January 1, 2019. The Clerk Treasurer has not heard anything from either of the two mobile home park owners.

**OTHER BUSINESS:**

1. Trustee Dennison inquired about whether there was a cleaning person to clean the meeting room. Clerk/Treasurer Lewsey stated we have been without one for the office, but expect to be getting it narrowed down soon. She attends water meeting and noted the hall needed some attention. She thinks it should be done in-house and considered part of building maintenance. Mayor Dewey to discuss with Foreman Lloyd. Another
-

item is the replacement of the ductwork for HVAC in the hall. She was concerned the work was approved months ago, but no work has been started. Suggests to start over and reach out to Seymour's.

2. Trustee Healy had a brief discussion on the paneled walls and their condition. Although the Village Board would like to replace, Trustee Healy thinks we should address any roof conditions first. Mayor Dewey said he estimated sheetrock at approximately \$10,000.00.

3. The last item brought up was the inquiry of the old school bell. Clerk/Treasurer Lewsey noted that it's in storage but not sure of where.

#### **OPEN FLOOR:**

##### **Audit Claims:**

- Abstract # 6 – NOVEMBER 2018
  - General Fund \$126,757.93
  - Sewer Fund \$132,571.98

**A motion was made by Trustee Healy and seconded by Trustee Dennison to approve Abstract #6 as submitted. All in favor – aye. Motion passed.**

##### **Executive Session:**

##### **UPCOMING VILLAGE BOARD MEETINGS:**

- Next Monthly Meeting:
  - 2<sup>nd</sup> Tuesday, December 11, 2018 ~ 7:00pm

**ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.**

Respectfully submitted,

*JoAnn Biellkiewicz*

Recording Secretary

---