

VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES

MONTHLY MEETING AGENDA

~ AUGUST 14, 2018 ~

7:00pm

Call Monthly Meeting to Order and commenced with the Pledge of Allegiance. Attending: Mayor Dewey, Trustees Healy and Dennison and Clerk/Treasurer Lewsey.

Approval of Minutes:

- Minutes – July 10, 2018 – Monthly Meeting. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes of the July 10, 2018 regular monthly meeting as submitted. All in favor – aye. Motion passed.**

Village Board Correspondence or Announcements:

- **ZBA Meeting:** No Meeting scheduled for August 2018
- **Planning Meeting:** No Meeting scheduled for August 2018
- **Schuylerville/Victory Water Board Meeting:** August 20, 2018 at 7:00pm in Victory
- **NYCOM:** Fall Training School 9/24-9/27/18 Lake Placid

Monthly Reports:

All reports are read as presented and are as follows;

A. DPW REPORT

- Working Supervisor Bill Lloyd provided a written report. Trustee Healy asked DPW Lloyd about the roof on the red shed. DPW Supervisor Lloyd replied it needs to be replaced. Trustee Healy asked what the square footage of the shed is to which Lloyd said 12’X40’. Larry Wolcott asked if it needs shingles. DPW Supervisor Lloyd said shingles and some plywood are needed. DPW Lloyd mentioned he there was black mold present, but Mr. Wolcott said it is not black mold and to buy shingles to go over the top of what’s there. Mr. Wolcott estimates purchasing 6 portions which may cost about \$600.00 from Curtis’s. Mayor Dewey said he would stop by and look at it. He then asked DPW Supervisor Lloyd when he was starting the sidewalk project as he would stop to look at that project as well as take a look at the shed at the same time.
- DPW Supervisor Lloyd noted before he could start to work on the sidewalks, he needs to dig up the road due to the ongoing water project on Pond Street as part of the clay tile was broken in front of the Martis/Norton apartment house. Trustee Dennison stated her sidewalk had also been removed due to water. Mayor Dewey said these issues will be replaced by the water project prior to paving.
- Trustee Healy asked DPW Supervisor Lloyd if he had a chance to look at the gutters on the building. DPW Lloyd said he did and has cleaned them out. Trustee Healy asked him if they needed to be re-caulked. DPW Lloyd said he didn’t check yet.
- There was a brief discussion on the status of the ongoing water project. Trustee Dennison requested DWP Supervisor Lloyd put stone in some of the ruts left from work they have completed as some of these are really rough. Mayor Dewey said some stone should be there when they finish. He will call Chairman Dan Baker on the road issues.

B. SEWER DEPARTMENT:

- Outlined in the DPW report. Mayor Dewey asked DPW Supervisor Lloyd what was the outcome of the sewer main clog on Cemetery Road. DPW Supervisor Lloyd replied he needed to backhoe the leak and turn it off. Mayor Dewey asked DPW Supervisor Lloyd if he was still double checking on the system, to which Lloyd replied he hadn’t been but was told things were running ordinarily.
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- Due to recent sewer main obstruction on Cemetery Road, the Village Board reminds everyone **DO NOT FLUSH** any type of baby wipe or towel. Notices will be mailed out directly to the residents of the surrounding area of the obstruction.

C. CODE ENFORCEMENT OFFICER REPORT

- CEO Wolcott submitted a report which was read. Trustee Healy asked if more of the roof has fallen in on Building #8. A brief discussion followed regarding Building #8. Mayor Dewey has a call into the Village Attorney, but has not heard back from him at this time. Mayor Dewey stated that Building #8 was been sold in auction to a firm from Kentucky, but noted that the newly formed LLC on file is from Long Island. There was a discussion on the 27 Gates Avenue (the old church) property as there has been work being done, and no permits issued. Presently there is a water leak, to which the water has been turned off at that property due to public health concerns going on with neighbor's property causing the neighbor's sewer to fail. CEO Wolcott will send a letter to the homeowner, as no permits were issued, there should be a cease and desist order issued.

D. FIRE DEPARTMENT REPORT

- Chief Wolcott – no written report provided.
- Village Board to approve additional \$59.00 for Fire Department Ladder Testing as the invoice exceeded the original motion last month of \$800.00 for the ladder testing and report. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the additional \$59.00 which exceeded the original motion made last month of \$800.00 for the ladder testing and report. All in favor – aye. Motion passed.**
- Chief Wolcott reported that they had apparatus pump test provided. They will split the set up cost with the Quaker Springs Fire Department. There were issues with 612 specifically packing and valve issues, which those have been fixed as they need attention right away.
- Greenwich VFW are inviting the fire department, families and anyone else to show appreciation for the commitment to each department. The event will be held September 9th from 4-7pm.
- The Fire Department Open House will be September 15, 2018 from noon to 5:00pm with displays, etc. set up in the hall. There will also be a chicken BBQ will be the same day from 3:00pm-5:00pm. For more information inquire at the village clerk's office.

E. WATER DEPARTMENT REPORT

- Draft minutes from July 16, 2018 monthly meeting. Clerk Lewsey asked if the issue of the Class "D" license come up again formally. Trustee Dennison mentioned this at the past meeting and Dan Carpenter was supposed to get with Don Coalts and see what it would take to set this up. This is still in the works and there are only one or two that may be interested in Schuylerville and they were also going to ask Ryan Cook if he was interested. This is still pending.

F. VILLAGE TREASURER'S REPORT

- Monthly report ending July 30, 2018 was read.

G. PLANNING BOARD REPORT

- No meeting/no report

H. ZONING BOARD OF APPEALS REPORT

- No meeting/no report

OLD BUSINESS:

- A. **Mill Building #8/Riverview Realty/Enel/Brookfield Power aka Consolidated Hydro.** Mayor Dewey stated that Mr. Uri Kaufmann had called him to discuss Workforce Housing/Pilot Program asking for the support from the Village Board. Trustee Dennison asked if this was the same project from an email sent to the Board stating he wants 160 units. Mayor Dewey said it is now down to 150 units. Trustee Dennison commented that is too much. Mayor Dewey says he feels he cannot go back to the County again regarding this project, and also has reservations on the idea of Workforce Housing. Mayor Dewey also stated he has spoken to Mr. Kaufmann more than once about property maintenance and by not
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taking care of his property, he is not being a good neighbor. Trustee Dennison said he has made no attempt to be a good neighbor or even figure out what he plans on doing with the property since he agreed to the PILOT. Mayor Dewey stated he will get back to Mr. Kaufmann with the Board's input. Clerk Lewsey stated the OTR for property maintenance issues went out in the mail yesterday. The OTR should be forwarded to the Village Attorney. There was a brief discussion on the past history with the Mill and PILOT program.

- B. **Verizon Settlement Received:** The Utility Audit provided by Computel Consultants on the Gross Receipts was approved last month and payment has now been received in the amount of \$2,000.00. 60% will be retained by the village and 40% will be compensated to Computel Consultants as agreed.
- C. **National Grid/PMG Final Contract Review:** Cost comparisons are different on the final contract than the proposed information that the Village Board approved by resolution. The interior lighting changes in the village hall and the maintenance garage values outlined are lower. The overall cost is less however the incentive is less also. Village Board needs to review the contract and approve a signatory. **After a brief discussion of comparing the changes of the final contract review, a motion was made by Mayor Dewey and seconded by Trustee Dennison to create a resolution to rescind last month's resolution approval of \$4,823.00. All in favor – aye. Motion passed.**

NEW BUSINESS:

- A. **Village Fees:** Village Board to discuss amending the Mobile Home Park Local Law licensing fees. Local Law #2 of 2018 was adopted last month allowing the Village Board to amend certain fees cost and expenses. Department of State has filed the new Local Law and it is now in effect. All 5 of the licensing fee changes will be sent to the Board to review prior to next month's meeting.
- B. **Village's Go Daddy Website Account:** The village website address will need be renewed soon. The village will be creating an account directly for these services. Discussion on creating a revolving credit card policy and applying for a revolving credit card through the village's designated bank OR to arrange for an ACH (automated clearing house) transaction through the village's general fund account. Mayor Dewey had purchased the VOV.com website domain and feels it needs to be transferred to the Village in case something happens in the future, and the Village should own their own website. The cost is estimated at \$125.00/3 years. Possibly the village could set and charge to an ACH and set up a policy depending on how often the Village chooses to use it. Trustee Dennison also suggested the possibility of setting up a Pay/Pal account, but wasn't sure if the village could use a Pay/Pal account.
- C. **Village Hall Roof QUOTES**
- Bill Ippolitti Construction
 - Rutherford Company
- Notice no dollar amounts included as there are only two quotes and the board did not want to disclose the contractors' quotes. Mayor Dewey spoke with Mr. Wolcott and he feels replacing the shingles may get the village by for a couple of years or more. There are some areas that do need attention soon. Trustee Healy noted we should not be opening the bids at this time, but to contact the vendors to let them know the project is pending discussion of the firehouse reconstruction and that roofline construction.
- D. **Village Hall Replacement Door (Ramp Entrance to Community Room) QUOTES**
- Allerdice - \$1127.00
 - Curtis Lumber (no written quote, only verbal)
- Mayor Dewey will speak to DPW Supervisor Lloyd to recommend a 6" kick plates to be installed on two doors (The Village Hall door and the entry to the Clerk's Office door). The gutters still need to be sealed to prevent future problems with runoff causing the doors to rust out.
- E. **Shared Services Agreement/Village of Schuylerville:** The village has an agreement with the Town of Saratoga for any shared services work provided through the highway department. This agreement was modified and sent to Schuylerville in anticipation of discussion and possible approval. A sidewalk
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project in Victory will look for some shared services from the Schuylerville public works department. We have not had a chance to review this agreement they sent to us, therefore, we can't approve it until it is reviewed. VOS did approve the agreement but there was blanks in theirs. The Village of Victory has not agreed to this agreement and will need to send this to the Village of Victory's Attorney for his review. The agreement we sent to VOS is the same one Victory has with the Town of Saratoga. We are not sure why VOS changed that agreement. We will not sign a final agreement prior to sending to the Village Attorney. This will be talked about again next month.

F. Tree Removal in Cemetery QUOTES

- Goose Island
- American Tree Co.

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote of \$1500.00 from Goose Island for the tree removal in the Victory Cemetery. All in favor – aye. Motion passed. The budget has \$400 remaining for tree removal, therefore there will need to be a budget amendment of \$1100.00 to be transferred from contingency.

G. RESOLUTION: Budget Amendment. A motion was made by Trustee Healy and seconded by Mayor Dewey to adopt the Budget Resolution dated August 14, 2018 to amend the FY18.19 budget needs in order to balance the budget due to additional attorney fees not estimated and additional community beautification costs as follows: from 1990.4 Contingency Account to account 8510.4 Community Beautification, Contractual by \$44.00 and Revenue from account 2831 Fund Surplus, General Fund to Appropriation 1420.4 Attorney, Contractual by \$10,000.00. All in favor – aye. Motion passed.

H. Give a Child a Christmas/Red Knights request for Coin Drop

- Letter request from Donna Green requesting coin drop on September 15, 2018 from 9-1pm
- Certificate of Insurance, with Village named as additional insured included with request.

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the request to have a coin drop on September 15, 2018 from 9:00pm – 1:00pm. All in favor – aye. Motion passed.

I. Engineering Fire Station Reconstruction Discussion

- Longton Engineering Design Proposal \$15,000.00. Survey estimate \$4,000.00 – Letter and Contract provided. Mayor Dewey stated this has been submitted in the past and he asked them to update at this time. He also wants to discuss with Fire Chief Wolcott to get this thoughts on this and to review this site vs. off site and compare. Trustee Dennison asked if it is assumed it will be at the present Fire station site. Mayor Dewey replied yes, but we need to have a consensus of what we want. Trustee Denison stated Greenwich just did theirs and is curious what it cost them. Mayor Dewey stated this will be very costly. Mayor Dewey stated we should have a meeting with the line officers and discuss the pros and cons. Mayor Dewey said he will discuss this with Fire Chief Wolcott. Trustee Dennison stated the Fire House is on the Historical Register and possibly federal dollars may be available. Trustee Healy said possibly piggyback on funding that and discussed the hall and the whole historic aspect. Footprint will matter therefore that needs to be considered will be an important part of the process. Mayor Dewey stated the outside needs to remain the same, but insides can be changed.

OPEN FLOOR:

Audit Claims:

- Abstract # 3 – AUGUST 2018
 - General Fund \$ 29,358.38
 - Sewer Fund \$ 3,890.42

A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the Abstract #3 Claims as submitted. All in favor – aye. Motion passed.

Executive Session:

Mayor Dewey brought up a number items which included the outstanding debt for the DPW Truck due in November and Fire Truck due in April. Also, a discussion on General Fund resources, the cost of physicals relating to a new and upcoming cancer policy for interior firefighters, the sewer debt of \$145K fund balance now, and \$195K fund balance when we bill again in November and new sewer invoice due to Schuylerville. Mayor Dewey will also discuss the sewer local law with DPW Supervisor Lloyd.

Trustee Healy asked about the \$8,000.00 for sidewalk project. Mayor Dewey stated this will not be anything near that amount as this is being done in house this year. Next year there will probably not be a sidewalk project.

There was a discussion on the upcoming paving project. It was unclear on the storm water runoff, and confirm if they paving to Pond Street or Pine Street from Cemetery Road. Mayor Dewey will talk to DPW Supervisor Lloyd on August 31st. Mayor Dewey and Trustee Healy will be available for a walk through, however Trustee Dennison is unavailable. Mayor Dewey will discuss the paving quote awarded to Kubricky Paving, if necessary after meeting with DPW Supervisor Lloyd on the cost due to increase in petroleum affecting black top costs.

UPCOMING VILLAGE BOARD MEETINGS:

- Next Monthly Meeting:
 - 2nd Tuesday, SEPTEMBER 11, 2018 ~ 7:00pm (confirm date/Patriots Day)

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielikiewicz

Recording Secretary
