

**SCHUYLERVILLE / VICTORY  
BOARD OF WATER MANAGEMENT**  
Monday February 26, 2018 at 7:00 pm  
Village of Victory

PRESENT:

Daniel Baker – Village of Schuylerville, Chairman  
Timothy Healy-Village of Victory, Commissioner  
Gary Wilder- Village of Schuylerville, Alternate  
George Sullivan- Village of Victory, Commissioner

ABSENT:

Michael Hughes-Village of Schuylerville, Commissioner

BOARD ANNOUNCEMENTS:

Next meeting will be held on Monday, March 19<sup>th</sup> location to be Victory, unless the Schuylerville hall is available.

BOARD CORRESPONDENCE:

Two representatives from the LA Group are here to discuss the plans to install connections at the following locations: Green Street, West side North of University Street and Crow Street, Chairman Baker greeted them.

George Olsen had contacted the board to request a reduction in the number of units on his property at 241 Broad Street but did not attend the meeting.

We received a notice from the NYS Department of Health that there was a monitoring violation. A copy has been provided in the board folders. Chairman Baker immediately contacted Kristine Wheeler from the DOH and Don Coalts. Kristine Wheeler responded with an e-mail stating that the report of a violation was an error on her part. A copy of this correspondence is also available in your packets

MINUTES:

Chairman Baker stated that the minutes from the January 2018 meeting were available for review and that he had sent out the previous meetings minutes to the members of the board to review. Chairman Baker asked if there were any questions. There were no questions from the board. Commissioner Sullivan made the motion, Chairman Baker seconded it all in favor.

At this point in the meeting, Chairman Baker asked if the board minded if the representatives from the LA Group made their presentation regarding the new water connections.

Kara Tedford spoke;

She stated the fact that the building plans had been approved by the Schuylerville planning board at the last meeting in January. She demonstrated the location on a map, of both the Green Street and the Crow Street Locations.

The LA Group is proposing two separate connections at each location, each would be 2-inch connections. The owner would like to do both of the connections in June or July of this year. Chairman Baker explained the costs associated with the connection including the application fee of \$300 and the water turn on fee of \$50 and clarified that there would be two application and water charges, one for each connection.

Chairman Baker asked if there were any questions from the board, there were none.

He advised the representatives that they would need to coordinate with the DPW as far as the scheduling of the connection. He said we would need a month's notice.

It was clarified that the DPW must either perform or oversee the actual connection to the main.

The LA Group could hire their own contractor but the DPW would still have to be present, and that the DPW will only connect from the main to the curb stop.

Kara Tedford provided treasurer Heyman with the completed application form.

#### TREASURER'S REPORT:

##### Bank Balances:

Operating Account	\$ 250,157.93
Filter Account	\$ 122,175.39
Meter/Capital Reserve Savings Account	\$ 250,797.04
Water Tank Savings	\$127,307.52

#### DCK PLANT OPERATIONS:

Chairman Baker read from the items of note section of the report;

Auto flushers were checked and all working properly.

The generator at the Victory plant went into alarm a few times during the month. All of the generators are due for their annual inspection.

An additional pump was ordered for the chlorine injection at the Victory plant, we believe this will ensure a much longer life of each of the pumps and offers a solution in pump failure situations.

Our crew is looking to coordinate a CIP on one of the RO membranes at the end of March. We will be looking to place an order for any filters and chemicals needed for this process

There were several power outages on Tuesday and Wednesday of last week. These caused a well pump to fail.

Don Coalts tried to get the pump to restart, but was unable to get it running, so he called in Mark Rogers.

Mark Rogers reset the panel, then was able to re-engage the pump, and it is running well now.

Chairman Baker suggested that we might be able to get compensated for our expenses, as these outages were caused by the crews working on the line.

Heyman has sent in the claims application with the invoice from MJR for the cost to reset the equipment.

Chairman Baker asked if there were any questions on that matter. Commissioner Sullivan questioned why Don Coalts was not able to do this work himself.

Chairman Baker mentioned that he had asked Don Coalts to observe Mark Rogers while he was working on the equipment for future reference.

#### OLD BUSINESS;

Water tank repair follow up, Phil Dixon has reviewed a copy of the final contract and has no issue with it. We are waiting for the awardee to send us back the final signed contract, which Phil Dixon will review again before the contract is signed by us.

Chairman Baker contacted Mayor Dewey regarding the possibility of expelling from the water tank into the storm drain. Mayor Dewey stated he had no issue with this.

Chairman Baker mentioned that he had spoken to Charles Sherman at the waste water treatment plant about the logistics of this, and Mr. Sherman said that he just wanted to check with the DEC first to be sure it was okay. He would prefer not to send it to the sewer if it was not necessary.

Final set of Rules and regs were available for review, there were no questions regarding these.

#### NEW BUSINESS;

Chairman Baker stated that he had sent out the tentative budget for the boards review, a week or two ago. Also, the board members were all provided with the most up to date revenue and expense report, and a copy of the tentative budget.

Chairman Baker read through the budget line items one at a time for the board.

Commissioner Sullivan had an issue with the amount budgeted for the Treasurer.

He stated that he does not like the amount that the employment agency charges to the board for the Treasurer.

Chairman Baker explained that this was the amount that was contracted by the Village of Victory, and that the water board could look into renegotiating the contract, but that at this time, he was basing the amount to be budgeted on the current and previous cost for this expense.

Chairman Baker went through the other expense line items and revenue line items.

There were no other questions

Chairman Baker made the motion to approve the tentative budget, Alternate Gary Wilder seconded it, Commissioner Healy Aye, Commissioner Sullivan nay. Tentative budget passed 3-1.

Annual generator backup quotes were available for review.

The quotes were as follows;

Milton Cat at \$1313.88

Duffs Power at \$1330.00

Cummins at \$1097.00

The board agreed that Cummins at \$1097 was the correct choice. They were the lowest price and had a detailed listing of services they would provide for this price. Chairman Baker made the motion, Commissioner Healy seconded all in favor

PUBLIC COMMENT;

Leslie Dennison asked, “what about padding for problems?”

Chairman Baker stated that with the \$10,000.00 contingency and the \$10,000.00 cap fund that he felt they would be well covered for any foreseeable emergency.

She also asked about the pumphouse by the bridge and would there be any improvements.

Chairman Baker said he could look into this. He also stated that the board was going to focus on the subject of meters this year.

EXECUTIVE SESSION;

None.

AUDIT AND APPROVAL OF CLAIMS;

Chairman Baker made the motion to approve Abstract 09 of 2018 for \$59,569.59

Commissioner Sullivan seconded the motion on the condition that the voucher for Victory would be adjusted to reflect the objection that he had to the equipment charge for the use of the villages backhoe.

Chairman Baker agreed, all in favor, abstract passed.

ADJOURNEMENT;

Chairman Baker made the motion to adjourn, Commissioner Sullivan seconded it, all in favor.  
Meeting adjourned.

Respectfully submitted,

*Cory J Heyman*