

**SCHUYLERVILLE / VICTORY**  
**BOARD OF WATER MANAGEMENT**  
Monday September 25th, 2017 at 7:00 pm  
Village of Victory

PRESENT:

Daniel Baker – Village of Schuylerville, Chairman  
George Sullivan- Village of Victory, Commissioner  
Michael Hughes-Village of Schuylerville, Commissioner  
Timothy Healy-Village of Victory, Commissioner

ABSENT:

None

BOARD ANNOUNCEMENTS:

Next meeting will be held on October 16th, 2017 at the Village of Victory.

BOARD CORRESPONDENCE:

None

MINUTES:

Chairman Baker mentioned that the minutes from the August 21<sup>st</sup> meeting were available for review and that he had sent out the previous meetings minutes to the members of the board to review. Chairman Baker asked if there were any questions. There were no questions from the board, Chairman Baker made a motion to approve the minutes, Commissioner Sullivan seconded, all in favor.

TREASURER'S REPORT:

Bank Balances:	
Operating Account	\$ 239,372.34
Filter Account	\$ 201,610.78
Meter/Capital Reserve Savings Account	\$ 250,765.43
Water Tank Savings	\$ 127,291.48

DCK PLANT OPERATIONS REPORT:

Chairman Baker read from the project management portion of the operations report from DCK.

Plants operated by DCK services at the Schuylerville RO plant and the Victory green sand plant during the month of August both plants performed well.

DCK plant operators followed normal plant operations, recordkeeping, and attended to the physical cleanliness of the facility inside the fence. All facilities were inspected daily, even if not in service during the period.

All samples were properly documented and recorded. Lab results were satisfactory and also appropriately filed with the NYS DOH office on Mohican Street in Glens Falls.

Items of note;

Hach was in site on the 9<sup>th</sup> for preventative maintenance on the turbidimeters at both plants. The RO membrane change out was completed on the weekend of the 19<sup>th</sup>. The crew did a great job of completing this arduous task. We have moved to get the parts in place to complete the RO membrane change out of the other train the third week of October.

All autoflushers were checked, two needed replacement batteries, all are functioning well.

### OLD BUSINESS:

Follow up on the ISO report received in July of this year. Chairman Baker spoke with Darin Cabalona of ISO on Wednesday September 20<sup>th</sup>. Chairman Baker was informed that the drop in rating was related to the Fire House and not the water supply. This resulted in a reduction of 6 points which was the main driver for our change in rating. The reduction was due to some training that had not been completed, and the pump truck had not undergone the required testing.

The next item was the 117 Monument Drive application for water connection that the water board had approved at the last meeting. It was brought to the attention of the water clerk that the building in question has some variance issues, therefore this project will be postponed until the project is brought to the planning board, then the planning board will direct them to go to the zoning board for a variance. Chairman Baker felt that it might need to be postponed until the spring.

The 7 Horicon Avenue connection was completed on September 13<sup>th</sup>. Victory DPW had to return to the job on the following Monday, as the connection was elbowed up from the main which caused the line to be only 44 inches below grade, which is too close to the surface. This was brought to the attention of Chairman Baker, who instructed Billy Lloyd to change the connection to the proper fitting which would put the water line at 54 inches which is an appropriate level.

Commissioner Sullivan stated that he had an issue with the situation. He felt that the job should have been done correctly to begin with. He felt that if the DPW did not have the correct part on hand, that they should have taken the time to go and get the part, instead of just using what they had in stock. Chairman Baker agreed. Commissioner Sullivan protested that the water board should not have to pay for the mistakes of the DPW. Chairman Baker asked if Commissioner Sullivan could bring up the personnel matter in the next village meeting.

There was some heated discussion as to the fact that the water board was being charged for the use of the backhoe, as the water board already owns a backhoe. Chairman Baker stated, after much discussion, that he would let it be known going forward, that any water work that requires a backhoe will be done with the water boards backhoe, and that there needed to be a policy set in

place regarding the reimbursement for village equipment. Commissioner Sullivan said that also if either village decided to use their own backhoe, instead of the water backhoe, then they could not charge the water board an equipment rental fee. After some further discussion, Commissioner Sullivan made a motion that they should sell the water backhoe if they were not going to use it. Commissioner Healy and Chairman Baker both cautioned that we should hold off on making that decision until we had more information. More discussion followed on the use of equipment. It was stated by Commissioner Sullivan that he thought that the Village of Schuylerville was using the water backhoe for Village work. Chairman Baker said that he was not aware of such use and that he would look into the matter. It was also determined that if the water backhoe was used by either village for village work, that the water board would be reimbursed. In addition, the water board has been being charged for the rental of the lawn mower, even though the water board owns a mower as well. The question was raised as to whether Schuylerville charges for equipment and Treasurer Heyman said she believed that they had in the past. Some discussion followed regarding the equipment acquisition form, which logs all use of the water boards equipment. Chairman Baker asked Treasurer Heyman to send him a copy. It was determined that the completed form should be sent to Treasurer Heyman and carbon copied to Chairman Baker. Chairman Baker also asked if Treasurer Heyman could find out if there were any established policies on equipment reimbursements. Chairman Baker asked if we could move on. All agreed.

#### NEW BUSINESS:

The hydrant flushing was completed in Victory on September 12<sup>th</sup> and in Schuylerville on September 20<sup>th</sup>. Hydrants numbers 37 (Green and Pearl) and 41 (Spring Street, west of Morgan's Run) had some issues which Rob Decker is working on resolving. They currently have out of service bags on them. The valve stems are in need of replacement. Chairman Baker asked if anyone had any questions on the hydrant flushing. There were none.

The excavating contractor for Stewarts broke a water line at their building site on upper Washington Street.

The repair was made by the Schuylerville DPW. Most parts were provided by the excavator with the exception of the saddle which will be billed to the excavating company.

They have also changed their connection from the original ½ inch line to a ¾ inch line. The water is not yet on at that location.

The second quarter billing went out on September 13<sup>th</sup> in the amount of \$178,997.94. Included in that is the annual billing for the school, which was for \$42,400.00.

The board discussed the matter of the reviewing of the rules and regulations. The pricing for new connections is outdated and needs revision. The issue with determining a price is that connection costs can vary so much from one project to another. Chairman Baker suggested that the rules should read that for new connections the customer should pay the cost of the labor, parts and the materials. Chairman Baker said that he would need to contact Phil Dixon to find out the legalities of this wording. Commissioner Hughes agreed as did Commissioner Healy.

Plans have been submitted by the LA Group to build two new apartment buildings. One is proposed to be located on the corner of University and Green Street in Schuylerville next to the apartment building that is currently there and the other is proposed for Crow Street. They are both proposed to be six-unit buildings.

Plans have been submitted and the LA Group will be presenting to the Schuylerville Planning board at their October meeting. They have been informed that the water board does not dig after November 1<sup>st</sup>.

An issue has developed at 42 and 44 Burgoyne Street. There is believed to be a water leak at this location, however, the curb stop is shared by both residents. Rob Decker investigated but could not confirm a water leak, as it is an old buffalo box and the stem is completely twisted and could not be shut off. The line is an old galvanized line which will need to be replaced. Chairman Baker says that he suspects that there is a water leak due to the fact that there is water being pumped out of the basement of the house, and there has not been any heavy rain.

Chairman Baker stated that he had asked Gil Albert to investigate to see if there were leaking pipes inside the house, but he has not as yet heard from Gil.

There was also some discussion as to how to handle the other situations in which connections were servicing more than one property. Chairman Baker said that he would consult with Phil Dixon on this matter.

Chairman Baker expressed some concern as to whether it may not be possible to accomplish the repair before the end of the season. Commissioner Sullivan said that there could be a problem in the middle of the winter. Chairman Baker asked if we should be looking into hiring a contractor. More discussion followed on the timing issue of the repair, Commissioner Hughes at this time asked if the board could go into executive session. Chairman Baker seconded all in favor.

#### EXECUTIVE SESSION:

Chairman Baker made a motion to come out of executive session, Commissioner Hughes seconded all in favor.

The board discussed, in their executive session, the issue at 42-44 Burgoyne. It was decided that since the DPW of Schuylerville were not going to be available, due to a large fall work load, that Chairman Baker would contact Mark Rogers for a quote to complete the job. The job will consist of replacing the galvanized line that runs from the main and installing two new curb stops. It will be the responsibility of the tenants to install their own lines from their house to the curb stop.

There was further discussion about how the connection costs would be billed.

The subject was brought up that there are many houses connected this way and that we want to be sure to set the right precedent,

Chairman Baker said that he would contact Phil Dixon regarding the legalities of the charges going forward in these types of cases. A suggestion was made by Commissioner Sullivan that in cases like these, the water board could cover the cost of one new connection and the two joined customers could share the costs of the other. The board all agreed that this seemed to be a good solution.

PUBLIC COMMENT;

Leslie Dennison asked why the parts for the repair at 7 Horicon were not stocked in the water trailer. She then asked if anyone was now doing any sort of inventory to make sure that these parts were replaced. Chairman Baker said that the matter has been addressed and that an order has been placed that will stock the trailer with the appropriate parts for future repairs.

Leslie Dennison also asked if anybody had used the water backhoe recently. She also asked who was in charge of maintaining the backhoe. She expressed concern that maybe the backhoe was not working. Chairman Baker stated that it was his understanding that Rob Decker had been doing the routine maintenance of the machine, and that he would make further inquiries into the matter.

Leslie Dennison commented that she thought that having an outside contractor do the repairs at 42-44 Burgoyne was a good idea.

Chairman Baker also informed Ms. Dennison that the UV system was currently fully operational. Both Chairman Baker and Leslie agreed that it was a miscommunication that caused the delay.

Chairman Baker reiterated that he would have to consult with Phil Dixon on this matter.

AUDIT AND APPROVAL OF CLAIMS;

Chairman Baker made the motion to approve Abstract #4 for 2018 (\$28,374.34) Commissioner Healy seconded it, Commissioner Sullivan nay, as he disagreed with the equipment reimbursement for Victory, and for the reimbursement and for the labor on the second day. Commissioner Hughes aye. Abstract passed.

ADJOURNEMENT;

Commissioner Healy made the motion to adjourn, Commissioner Hughes seconded the motion, all in favor. Meeting adjourned.

Respectfully submitted,

*Cory J Heyman*