**VILLAGE OF VICTORY**

**VILLAGE BOARD OF TRUSTEES**

JULY 11, 2017 at 7:00pm

MONTHLY MEETING MINUTES

Call Monthly Meeting to Order: Present were Mayor Dewey, Trustee Healy and Village Clerk Lewsey. Absent was Trustee Sullivan.

**Approval of Minutes**:

* Minutes – June 13, 2017 - Monthly Meeting. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the minutes of the June 13, 2017 meeting as submitted. All in favor – aye. Motion passed.**

**Village Board Correspondence or Announcements**:

* **ZBA Meeting**: July 2017 Meeting TBD
* **Planning Meeting**: July 25, 2017 at 6:30pm
* **Schuylerville/Victory Water Board Meeting**: July 17, 2017 at 7:00pm in Victory.
* **NYS Department of Public Service**: National Grid is proposing and has requested to NYS Public Service Commission an increase in electric and gas services. An enclosed fact sheet will be on the village’s bulletin board at the Village Clerks Office. Public Hearing dates have been scheduled for the surrounding areas on July 25th (1pm Schenectady and 6pm in Troy).
* **NYS Department of State**: Local Government Efficiency Grants-Local Governments must apply for consideration but in certain circumstances the program can provide direct assistance to fiscally stressed local governments on an individual basis.

**Monthly Reports**:

All reports are read as presented and are as follows;

1. DPW REPORT
   * Working Supervisor Bill Lloyd provided a written report which was read. Upon the reading of the report, Mayor Dewey asked if the two grinder pump repairs at 134 Gates Avenue were repaired. DPW Lloyd responded he had not had a chance to check them out but will. Mayor Dewey then asked if John Hayes, Cemetery Association, had caught up with DPW Lloyd yet, and Mr. Hayes should be filling out a Dig Safely request as it will be necessary to locate water pipes in order to put in the drainage pipes. Once Dig Safely receives the request, then DPW Lloyd receives the request to mark out the pipes in the cemetery before work starts. Mayor Dewey also stated that DPW Lloyd and Cook will assist in manning the pump and the digging.
   * Requests to attend Public Works Training School 10/16-10/18/17 in Lake George. Information on registration fees to become available in August. This was tabled for discussion at the August 8th meeting.
   * **BID OPENING/TRUCK BIDS DUE JULY 10, 2017 by 5pm**
     + **Only 1 bid was received – State Contract Pricing – Robert Green in the amount of $75,199.25.** Mayor Dewey stated he is inclined to put this out for rebid. He realizes that Dodge is a better vehicle, but the bid is over what he anticipated. DPW Lloyd will check into the hydraulics. **Mayor Dewey made a motion to reject this bid which was seconded by Trustee Healy. All in favor – aye. Motion passed. Trustee Healy made a motion to go back out to bid with new dates of receiving by August 7th by 5:00pm and the opening on August 8th which was seconded by Mayor Dewey. All in favor – aye. Motion passed.**
2. SEWER DEPARTMENT:
   * Included with DPW report.
3. CODE ENFORCEMENT OFFICER REPORT
   * Larry Wolcott submitted a report which was read. Mayor Dewey has spoken to Village Attorney Catalfimo regarding 28 Gates Avenue and Mr. Catalfimo’s orders are to move forward and prosecute the case, but wants to speak with CEO Wolcott before the village spends the money taking the owner to court. Mayor Dewey stated regarding 21 Pond Street, we are to move forward and take the owner to court as no attempts have been made to resolve the situation. It was also noted at this time that you simply cannot condemn the property for an un-mowed lawn. Mayor Dewey also stated he has asked Attorney Catalfimo to move forward with taking 42 Gates Avenue to court on the building demolition situation as again, nothing has been done on this demolition.
4. FIRE DEPARTMENT REPORT
   * Fire Department report by Chief Wolcott
   * **Quote: Fire Service Safety Testing Inc. $556.20 (Ladder Test: does not include repairs). Mayor Dewey made a motion which was seconded by Trustee Healy to approve the quote for Fire Service Safety Testing Inc. in the amount of $556.20 (without repairs). All in favor – aye. Motion passed.**
   * Fundraising Event: Chicken Barbeque scheduled for September 16, 2017.
5. WILTON EMERGENCY/GENERAL SCHUYLER EMS
   * JR Hanna provided his report. There were 60 calls for the month of May. 53 calls were handled from the Schuylerville Station, 7 calls were handled from the Wilton Station and there was a consolidated total volume of 257 calls. Also mentioned is the upcoming Farm Medic to be held the last weekend of September, they participated in Sundae on the Farm and are looking forward to the Turning Point Weekend. Mr. Hanna spoke of the recent vehicle crashes on Route 29 and wanted to thank Victory Mills Fire Department for their assistance in contacting and sending the helicopter flight crew to one the scenes. There has been a traffic study done on Route 29 regarding speed and even the Emergency Squad was told they could use Emergency entry signs only. Another concern is no cell phone service in that area. Also mentioned, Mr. Hanna responded to a past request for a financial report but was not able to provide one at this time due to the ongoing combination of books.
6. WATER DEPARTMENT REPORT
   * Draft minutes from June 19, 2017 meeting were received. Mayor Dewey asked Trustee Healy to follow-up with Chairman Baker on the issue of needing more information or details on 7 Horicon Avenue and to the best of Mayor Dewey’s recollection, Mr. Roberts has already provided this information.
7. VILLAGE TREASURER’S REPORT
   * Monthly report ending June 30, 2017 was read and will remain on file.
8. PLANNING BOARD REPORT
   * Chairman Corey Helwig - No report submitted.
9. ZONING BOARD OF APPEALS REPORT
   * Chairperson Jaime O’Neill-provide a report for June meeting which was read.

**OLD BUSINESS**:

1. **Litigation:** Ongoing Sewer Manhole and Flow MeterIssues with Village of Schuylerville. Mayor Dewey stated he has not heard anything on this issue.
2. **Mill Redevelopment/Riverview Realty**
   * Demolition/Building #8 status - no update. Mayor Dewey has asked village Attorney Catalfimo to pursue the issue of the building demolition.
3. **Proposed Local Law on Fee Schedule**
   * Update: Table A Fee Schedule has been provided to the Village Attorney updating any fees etc. It was noted that Attorney Catalfimo’s office and they are very close to finalizing a draft it will be ready before the next meeting.
4. **Update on Condemnation Proceedings**
   * 28 Gates Avenue (see CEO report on OTR update)
   * 21 Pond Street (see CEO report on OTR update)

These issues were addressed earlier in the meeting.

**New BUSINESS**:

1. **RESOLUTION: Hudson Valley Greenway**

* LA Group/Tracey Clothier**:** Scheduled for August meeting to discuss grant application due September
* General information provided again on the Grant Guidelines

**A motion was made by Trustee Healy and seconded by Mayor Dewey to approve and endorse the application for a grant under the Greenway Communities Grant Program for a project known as “General Schuyler Sawmill Park” and located within this community. The project cost is $10,000; supported in the following way; the grant request is $5,000 with the local match of $2,500 and in-kind services at $2.500. All in favor – aye. Motion passed.**

1. **RESOLUTION: Authorize LA Group to write and submit grant $300.00**
   * Details of the grant were already worked through the original proposal/LA Group scope provided. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve a grant application and submittal by the LA Group in the amount of $300 for a project known as “General Schuyler Sawmill Park.” All in favor – aye. Motion passed.**
2. **Reserve Account Discussion/Unexpended Balance from Fire Department Contractual Account**
   * Discuss options for setting up reserve account (Type or Specific) for $1,202.00. It is felt that this is a discussion for Attorney Catalfimo as there is process for creating and expending from such an account. This may involve a referendum for creating and expending. Therefore, this has been tabled until next month when more information can be brought to the table.
3. **Discuss Saratoga County Shared Services Report.** This has been requested by NYS Governor’s office.
   * Village of Victory needs to response in writing on letterhead about participation.

Two items which they feel may save the communities are how much we spend on office supplies such as pens and office paper and also was the cost of retiree’s health insurance plans. Mayor Dewey spoke to Chad Cooke and the village has decided to send a report to opt out of the plan. The timeline for recommendation is due to the State by September 2017. **A motion was made by Mayor Dewey and seconded by Trustee Healy to send a report opting out of this service. All in favor – aye. Motion passed.**

1. **Sidewalk Repair**
   * Resident on 33 Pearl Street - Insurance company inquiry. An insurance company is threatening to cancel the homeowners insurance if the village doesn’t put on letterhead that the Village maintains sidewalks. A discussion ensued regarding the maintenance of Pearl Street sidewalks and the responsibility of Schuylerville to maintain. The insurance company should call Schuylerville Mayor Dan Carpenter and discuss the matter with him.
2. **Request from Resident on 7 Pearl Street** 
   * Subordination Agreement regarding CDBG/HOME on Village Lien. **A motion was made by Mayor Dewey and seconded by Trustee Healy stating they cannot agree to the terms of this request. The village will send a letter to homeowner denying the request. All in favor – aye. Motion passed.**
3. **Village Building Permit Fee Schedule Clarification**
   * Fence Permits separately were omitted from the schedule adopted March 2016-Instead of using “Residential, Other” update fee schedule to have separate line for Fence Permits at $50.00. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the updated fee schedule clarifying the addition of the fence permit fee of $50.00. All in favor – aye. Motion passed.**
4. **Village Hall Roof Leak**
   * **Quote** received for repair of crack found in village hall building roof
   * **Materials $2,105.00 - Labor on an hourly basis** with Wolcott and Son Construction. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the quote received from Wolcott and Son Construction in the amount of $2,105.00 (without labor) for emergency services. All in favor – aye. Motion passed.**

**Other New Business:** Mayor Dewey discussed the sidewalk plans for this year. The Board will meet Saturday, July 15, 2017 at 10:00am. He had spoken to the Village of Schuylerville Mayor regarding shared services as Victory has sidewalk forms and Schuylerville is in need of using forms. Otherwise, we may have to go out for bid. Trustee Healy asked can anything be done about the parking on the sidewalks and can the cars be towed. He would like to see something about this. Also at this meeting, there will be a discussion on kiosks placement and the possibility of moving the previous planned location to the point. Another item brought up again was Perry’s van has been back on Herkimer Street for months, probably because the neighbor’s Cadillac is back being parked on Herkimer Street also. There was a discussion on the whole car issue. Trustee Healy feels that whatever we do, this will not address the long term problem. Another person upset is Mr. Mulvihill regarding someone saying something to him regarding his yellow unregistered vehicle. Mayor Dewey stated that he will talk to village Attorney Catalfimo and the Sheriff’s department to see what can be done.

**Open Floor:**

**Audit Claims**:

* Abstract # 2 – JULY 2017
  + General Fund $9,999.33
  + Sewer Fund $ 370.69

**A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the audit claims as submitted. All in favor – aye. Motion passed.**

**Executive Session**:

**UPCOMING VILLAGE BOARD MEETINGS**:

* Next Monthly Meeting:
  + 2nd Tuesday, AUGUST 8, 2017

**Adjournment: A motion was made by Mayor Dewey and seconded by Trustee Healy to adjourn the meeting. All in favor – aye. Motion passed.**

**Respectfully submitted,**

**JoAnn Bielkiewicz**

**Recording Secretary**