

**VILLAGE OF VICTORY  
PLANNING BOARD  
Meeting Minutes  
June 20, 2017**

**Call Regular Meeting to Order at 6:30pm with the Pledge of Allegiance.**

**1. Roll Call:** Present: Chairman Corey Helwig, Members William Lloyd, Pete Healy, Jake Fort, Tim Fort and recording secretary JoAnn Bielkiewicz. Also attending from the Saratoga Peanut Butter Company was Jessica Arceri and Sean Carroll.

**2. Announcements** – None at this time

**3. Approval of Minutes** – Monthly Meeting – May 16, 2017. **A motion was made by Member Healy and seconded by Member Lloyd to approve the minutes from the May 16, 2017 regular monthly meeting. All in favor – aye. Motion passed.**

**4. Returning Applicant:** Saratoga Peanut Butter Company

**5. New Applicant:** None

**6. Old Business:** Phase II of the application process. Review of the submitted information received from the SPBCO on June 2<sup>nd</sup>. The Board will need to review these papers before proceeding any further. If paperwork is satisfactory with the Board a date can be set for the Public Hearing and the ad will be placed in the paper 10 days prior to the meeting.

Chairman Helwig asked the Board if they had any questions. Member Lloyd questioned Ms. Arceri twice regarding the Board receiving a letter from Agriculture and Markets. Ms. Arceri responded AG provides nothing in writing, they just show up and provide suggestions for any possible improvements. She was also asked if the original drawing will remain as submitted, to which she responded yes, there are no changes. Member J. Fort asked Ms. Arceri if there will be any signage change, to which so also responded negative. Member T. Fort asked questions on the loading area on Herkimer Street and if the loading door is the main door. Member Healy asked for clarification as whether there would be any traffic exiting and entering on Gates Avenue, and if it would only be on Pratt Street. This was confirmed. Member J. Fort stated that it seems like everything we asked for at the last meeting is here. Ms. Arceri asked if she could still be working with CEO Wolcott while she is waiting for further action. There were no additional questions at this time. **Member Healy made a motion which was seconded by Member J. Fort to approve Phase II of the application process. All in favor – aye. Motion passed.**

**A motion was made by Chairman Helwig and seconded by Member Healy to schedule the public hearing for August 15<sup>th</sup> at 6:00pm. All in favor – aye. Motion passed.**

**7. New Business:** None

**8. Other Business: None**

**9. Next Meeting:** July 18, 2017. A motion was made by Chairman Helwig and seconded by Member Lloyd to reschedule the next monthly meeting from July 18<sup>th</sup> to July 25<sup>th</sup> to allow time to receive a response from our Referral to Saratoga County. All in favor – aye. Motion passed.

**10 Adjournment:** A motion was made by Member Healy and seconded by Member T. Fort to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully Submitted,

*JoAnn Bielikiewicz*

Recording Secretary