

**SCHUYLERVILLE / VICTORY
BOARD OF WATER MANAGEMENT**

Monday March 20th, 2017 7:00pm
Village of Victory

MINUTES

6:30pm SVBOWM Public Hearing on the proposed 2017/2018 Budget.

Chairman Baker made a motion to begin the Proposed Budget for The Schuylerville/Victory Board of Water Management for the fiscal year 2017/2018 hearing meeting.

Chairman Baker asked if those present would like him to read each line item or if they would prefer to hear the generals. He then said that he was able to lower the rate for inside users from the previous years \$115 per quarter to \$100 per quarter, with a savings for the residents of \$60 per year. Outside users went from \$172.50 per quarter to \$150 per quarter with a savings of \$90 per year.

PRESENT:

Daniel Baker – Village of Schuylerville, Chairman
George Sullivan- Village of Victory, Commissioner
Michael Hughes-Village of Schuylerville, Commissioner
Timothy Healy-Village of Victory, Commissioner

ABSENT:

None

BOARD ANNOUNCEMENTS:

The next Board meeting will be on Monday, April 17th at the Village of Victory.

BOARD CORRESPONDENCE:

None.

MINUTES:

Chairman Baker mentioned that the minutes from the February 13th meeting were available for review and that he had sent out the previous meetings minutes to the members of the board to review. Commissioner Sullivan made a motion to approve the minutes from the February 13th, 2017 meeting; it was seconded by, Commissioner Hughes- aye, Commissioner Healy-aye, Chairman Baker aye, with one correction from Commissioner Healy to say under absent it said Commissioner Healy- Schuylerville and that it should have read Victory. With that correction, Motion carried, 4-0.

TREASURER'S REPORT:

Bank Balances:

Operating Account	\$ 230,249.34
Filter Account	\$ 281,517.69
Meter/Capital Reserve Savings Account	\$ 250,703.26
Water Tank Savings	\$57,410.96

DCK PLANT OPERATIONS REPORT:

The weather during the month of February was warmer than the norm with the mean air temperature of 33 degrees.

During the month of February both plants performed well. Both plants met the requirements of the Department of Health for the water they produced. Our operational staff made other daily changes as necessary at each of the plants in order to produce the best water possible. There were a couple of operational issues with the permanganate feed rate at the Victory Plant. They have begun doing batch dosing to avoid disturbances out in distribution.

Regular and routine treatment plant sampling and distribution system sampling was accomplished according to the appropriate schedule All samples were properly documented and recorded Lab results were satisfactory and also appropriately filed with the NYS Department of Health.

During the routine inspection of the autoflusher system we have discovered that there are two that are in need of being replaced they have buttons which will trigger set points to run through and drain batteries in these units much quicker than the other three in our system. So far we have been only able to obtain a quote from the original manufacturer. The new UV kits were received and installed changes were made to the set points in order to lengthen useful life of lamps in the middle of February.

We received a letter from the department of health in regards to fourth quarter samples not being collected in the correct time frame (they were taken 4 days prior to the start of the quarter) This is included as a note in the Annual Water Quality Report, which has been approved and will follow under separate cover.

Chairman Baker asked if there were any questions on the operations report, there were none.

OLD BUSINESS:

Chairman Baker said that he had had a conversation with Dave Roberts regarding the proposed installation of the water line at the building site on Horicon Avenue. Chairman Baker said that Dave Roberts would like to be put on the water system but would like the curb stop to be on his property. He said that he had a contractor who could mole under the road and that he wanted the curb stop to be on his side of the road, as opposed to our discussion at a previous meeting that we would like to put the curb stop on our side of the road, where the main is located.

Chairman Baker asked if the board had any input.

Chairman Baker thought that if he was willing to have someone put in the line for us, that he thought it was okay. All agreed that it would have to be inspected and approved by us. Commissioner Sullivan asked who would be doing the actual installation, but Chairman Baker said he did not have that information from Dave Roberts yet.

Commissioner Sullivan asked that Dave Roberts submit a design plan in writing what he intends to do, so that we can approve the plan. Commissioner Healy also suggested that he submit the name and proof of insurance of the contractor who would be doing the work.

Chairman Baker said that he would get together with the water clerk to draft out a letter to Dave Roberts accepting his request to connect to the water system, and outlining exactly what we would need from him in terms of plans, identity of the contractor and proof of insurance, naming us additionally insured.

Chairman Baker brought up the fact that even though we reviewed the DCK contract at our last meeting the board never actually voted on it. Chairman Baker made a motion to extend the DCK contract for another two years. Chairman Baker made the motion for the renewal of the contract starting June 1, 2017 Commissioner Sullivan seconded, Commissioner Hughes, aye, Commissioner Healy aye, all in favor.

NEW BUSINESS:

Chairman Baker then made a motion to adopt the 2018 Schuylerville Victory Board of Water Management Budget; Commissioner Sullivan seconded, Commissioner Healy, aye, Commissioner Hughes, aye. All in favor.

Chairman Baker then brought up the letter from ISO regarding the survey of the fire hydrants scheduled to take place on April 10. There was some discussion as to when this inspection was last done. It was determined that the last time was in 1997 according to the records shown in the report that was mailed from ISO. They were here in 2013, but Commissioner Sullivan thought that they did not do an inspection of the hydrants at that time.

Commissioner Sullivan noted that at the fire hydrant inspection performed in 1997 that they had found certain hydrants to be lacking in pressure. There was a plan submitted at that time to put in a second, higher (80 feet high) water tank. It was agreed that this would probably solve the low pressure that Cemetery Road and Morgan's Run experience. Commissioner Sullivan stated that that is why the tank is kept at a high level to maintain better water pressure. He did observe though, that if there was a fire and the water was being consumed at a high rate that as the water level drops, the pressure of the hydrant would drop and that could be a problem.

Chairman Baker said that he had already been in contact with Don Coalts and that he had coordinated with Mr. Craven on the subject of the timing of the meeting.

Commissioner Sullivan said the insurance companies just want to know what your ability to fight a fire is.

Victory Mills will be conducting hydrant flushing the week of April 10-14. Schuylerville will be conducting theirs from April 17 to the 21st.

Chairman Baker announced that the billing register for quarter 4 of 2017 is available for review. He read the total of \$126,535.80. Chairman Baker made a motion to approve the billing. Commissioner Sullivan made a note that any outside user thirty days behind would be notified that they were to be shut off. Treasurer Heyman said that she had included an insert to all outside users stating this.

Chairman Baker announced that we had received the Annual Water quality report and that it is available for review. He made a note that we need to let DCK know when we officially mail it out. No violations within our testing samples but one that was from the wrong sample points and one from the wrong sample testing times. Chairman Baker announced that we would be mailing them out and that there would be a copy available at the Schuylerville office, the Victory office and at the Public Library in Schuylerville. No questions on that matter.

Chairman Baker said we got the tank inspection report back from CT Male, and that the news was actually very good. The report reads that the tank is in excellent condition with some minor cracking on the exterior on the tank. This would be from settling and it is otherwise in good shape. There is some minor patching that needs to be done. There were a few safety concerns; one being that there are no railings on the roof. It was also mentioned that there is no fencing surrounding the tank. Chairman Baker was not sure if this was a big issue, but the representative said that most water tanks did have a security fence.

The covering of the vent pipe on the roof needed to be replaced but the actual concrete of the vent is in good condition.

Commissioner Hughes questioned the discrepancy between this report and the one done prior to this one. The previous report stated there were serious issues that needed to be addressed. This was followed by some questions as to who had compiled the previous report. The general consensus was that it was a different group.

The tank is, in general, in great shape. There was still a suggestion that we install a mixer. Commissioner Sullivan pointed out that the biofilm that was forming at the top of the tank at certain times of year was the main concern that many people had. Chairman Baker said there was no biofilm, but Commissioner Sullivan thought that it might be a seasonal issue.

The board is in agreement that we should install a mixer to maintain water quality; this would also address the biofilm issue.

There is some minor cracking in the surface.

Commissioner Sullivan said that the reason that happened was that in the original pouring of the tank, there was an interruption of the pour, one of the cement trucks failed and the second pour had to be done after.

Chairman Baker said that he would like to go over the report with CT Male at a later meeting to discuss their plans.

Chairman Baker said that he had asked for quotes on the auto flushers, but he had only received a quote from Kupferle of 405.75 each for 2 flusher valves.

Chairman Baker felt that as there had been no other quotes received that we accept the quote.

Chairman Baker made a motion to approve the purchase of the valves, Commissioner Sullivan seconded and all in favor.

Chairman Baker announced the need for a budget resolution and read the following;

Whereas, a budget amendment is needed to transfer money from the budget between appropriations for those costs associated from J.8340.400, Transmission and Distribution Contractual Expenses, \$10,000.00, to J.8330.400 Purification Contractual Expenses, \$6,000 and J.8310.100 Home and Community Personnel \$4,000.00

Whereas, the budget should be amended as follows;

From:

J.8340.400 Transmission and Distribution Contractual Expense \$10,000.00

To:

J.8330.400 Purification Contractual Expenses \$6,000.00
J.8310.100 Home and Community Personnel \$4,000.00

Therefore, be it resolved that the board of Water Management does hereby approve this resolution and authorizes the treasurer to amend the budget as stated and outlined

Motion was approved and passed by all board members

Two residents in Victory had reported water in their basement to William Lloyd, who went to the property and did observe that there was water coming in the basement.

Commissioner Sullivan said that one of the residents had actually called in William Lloyd a month prior to that to report water in his basement.

Chairman Baker stated that he had not been notified from William Lloyd, and was not aware that there was even a problem until he received an e-mail from Mayor Dewey that there was a leak in the village on Friday Morning on the 17th of March.

William Lloyd had contacted DCK, but Don Coalts did not know that Chairman Baker had not been advised of the issue.

Commissioner Sullivan said that his concern was that the DPW actually discovered the leak on Wednesday, but that William Lloyd had not reported to anyone until Friday morning, at which point he said he would deal with the leak on Monday.

As a result the water board had to hire Mark Rogers to come in on Friday afternoon, to make the repair. Commissioner Sullivan said that he had told Maureen, the Village Clerk of Victory that he wanted her to task William Lloyd with writing a letter to explain why

he did not report the leak, and why he had not attempted to repair the leak in a timely manner.

The leak was repaired on Friday afternoon; there is a 2 inch pipe that runs from the main line to the garage. There was a dime sized hole. They cut the bad piece of the copper out and put in a section of rubber repair pipe.

PUBLIC COMMENT:

The reporter, who was present at the meeting, asked if the DCK contract was the same. Chairman Baker said that as they had not yet had any increase in their contract, that there would be a 4% increase for this year but staying flat in the next year.

I. EXECUTIVE SESSION:

J. AUDIT AND APPROVAL OF CLAIMS:

1. Chairman Baker made a motion to approve **Abstract # 10 for \$40,180.89**
Commissioner Sullivan seconded, Commissioner Hughes aye, all in favor.

K. ADJOURNEMENT:

Chairman Baker made the motion to adjourn, Commissioner Sullivan seconded all in favor. Meeting adjourned