

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

MEETING MINUTES
March 16, 2017 7:00pm

Call Monthly Meeting to Order.

Approval of Minutes:

- Minutes – February 15, 2017 - Monthly Meeting. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the minutes as submitted for the February 15, 2017 regular monthly meeting. All in favor – aye. Motion passed.**

Village Board Correspondence or Announcements:

- **ZBA Meeting:** March 20, 2017 meeting to be held at 6:30pm ➤ **Planning Meeting:** March 21, 2017 to be announced.
- **Schuylerville/Victory Water Board Meeting:** March 20, 2017 at 7:00pm in Victory
- **Village Elections:** March 21, 2017 Hours: Noon – 9:00pm /4 year terms for Mayor and Trustee
- **USDA/Single Family Housing Repair Loans & Grants:** Information has been received and is on the village’s corkboard inside the village office. Loans up to \$20,000. and Grants up to \$7,500. Applications are accepted year round as long as funding is available and processed directly with Rural Development.

Monthly Reports:

All reports are read as presented and are as follows;

A. DPW REPORT

- Working Supervisor Bill Lloyd provides written report
 - Quote: **FAB3/\$630.20/Spinner Assembly for 2006 GMC Sander. A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the FAB3 quote of \$630.20 for the spinner bracket assembly for the 2006 GMC sander. All in favor – aye. Motion passed.**
 - Quote: **NAPA/\$410.51/Filter Order (sewer generator \$21.74 & village hall generator \$23.25 – the rest is for DPW \$365.52....savings of \$368.21 if ordered during filter sale). A motion was made by Trustee Sullivan and seconded by Mayor Dewey to approve the requested amount of \$410.51 as long as air filters for the 2006 GMC truck are not included in this quote, as the village is looking at getting rid of that vehicle. All in favor – aye. Motion passed.**
 - Quote: **Paving Cemetery and Pond Road FY17.18 \$52,924.00 from Kubricki Paving. CHIPS money availability is \$43,099 includes PAVE NY and Extreme Winter Recovery money and estimated state budget FY17.18 apportionment. It was agreed by all that this paving project should wait until next year as the additional CHIPS money are not available at this time.**
- **Summer Youth Program.** There was a discussion on the pros and cons of the summer youth program. Mayor Dewey mentioned it was decided at the September 2016 monthly meeting that due to damage to equipment, a motion was made not to be a part of this program in 2017. The village has received application from the County to request seasonal youth workers year and job descriptions. Trustee Sullivan commented that the kids are not responsible and feels this is a waste of time. Also that there have been instances of money stolen and missing weed whackers in the past as well as broken equipment. Trustee Healy would like to have a plan submitted within 2 weeks stating what duties are to be performed and who is going to be responsible for seeing these duties are accomplished. These

plans need to take into consideration weather conditions. Also noted by the Village Board of Trustees the kids will not to be able to operate any motorized equipment.

B. SEWER DEPARTMENT:

➤ Included on the DPW report

- Quote: **Emerick Associates/\$2,650.14** (5-6 week time) for repairing pump from sewer lift station vs. **\$4,808.56** (about 2 week time) for new pump. **A motion was made by Trustee Sullivan and seconded by Mayor Dewey to approve the quote from Emerick Associates in the amount of \$2,650.14 for the repair of the lift station pump. All in favor – aye. Motion passed,**

- Quote: **George L. LaPlante Inc.** \$111.55 for capacitor and labor (200 series)

- Quote: **George L. LaPlante Inc.** \$108.05 for contactor and labor (2000 series)

Mayor Dewey asked why the board was receiving these two quotes as they are under the procurement level and do need board prior approval. With these two capacitors this would make 7 grinder pumps we will have on the shelf. The other 2 we have on hand have cracked housing and are not worth repairing. There was general discussion on the 200 and 2000 series being phased out and parts are harder to come by.

C. CODE ENFORCEMENT OFFICER REPORT

➤ Larry Wolcott submits report

- CEO Wolcott stated he has completed course (D) and has two courses remaining (E&F) completed by the end of May.

D. FIRE DEPARTMENT REPORT

- Fire Department report by Chief Wolcott. There was general discussion on the transition and the taxing district of Wilton EMS already taking over operations due to management issues of Quaker Springs and General Schuyler Emergency Squads. Trustee Sullivan noted that when they formed the district, all municipalities signed an adoption, and we do have a right and should look into removing the village from this. This issue has not been made public knowledge and there was concern could end up costing the taxpayer more money. Trustee Sullivan stated he would like to have the village write a letter to the Town requesting details on how this has transpired. Mayor Dewey said that he is supposed to meet with the Town again and will discuss this further. Trustee Sullivan also questioned who approved the budget. Mayor Dewey stated if they are basically self-governing, then the Town has to sign off on it. Mayor Dewey also stated he has spoken to Supervisor Wood lately and this has not come up. The Board agreed that a letter should be sent to the Town requesting the detailed information and who is in charge of over watch.

- ISO meeting has been scheduled for April 10, 2017 (to meet with Chief Wolcott and DCK for water). This is for the hydrant audit and the last time this was done was in 2013. Trustee Sullivan stated that the last time this showed inadequate flow for fighting fires and this is why at that time we were thinking of building a second higher tank for better flow pressure. It was also noted that the week of April 10 is the week the village is testing hydrants.

E. WATER DEPARTMENT REPORT

- Draft minutes from February 13, 2017 meeting F. VILLAGE TREASURER'S REPORT

- Monthly report ending February 28, 2017 was read and will remain on file.

G. PLANNING BOARD REPORT

- Chairman Corey Helwig/meeting was held February 20, 2017/no report.

H. ZONING BOARD OF APPEALS REPORT

- Chairperson Jaime O'Neill-no meeting

OLD BUSINESS:

- A. **Litigation:** Ongoing Sewer Manhole and Flow Meter Issues with Village of Schuylerville. Mayor Dewey stated that Judge Nolan threw out the counterclaim. The next question, Attorney Mark Couch needs to know what the village wants. The Board will need to meet in Executive Session to discuss at some point, not necessarily tonight, but soon.
- B. **Mill Redevelopment/Riverview Realty.** Mayor Dewey stated he has not heard anything and anticipates sometime in April.
- C. **DPW Truck**
 - Discuss Final Specs and Financing for Purchase of New Truck
 - Estimated Purchase FY17.18 but 1st BAN payment (P&I) would be due FY18.19 budget year Mayor Dewey stated he would like to formalize and send/scan the specs out to the Board for their review this month and be able to review and decide at the April meeting. This way we could get out for bid in April and receive bids by May. It will take a couple of months to get, so the BAN payment would probably not be due until July, August.

New BUSINESS:

- A. New Tentative Budget for Fiscal Year 2017.2018 is set for Tuesday, March 28, 2017 at 6:30pm.
 - a. Proposed Public Hearing scheduled for Monday, April 10, 2017 at 6:30pm
- B. Proposed Local Law and Discussion of Fees, Costs and Expenses
 - a. List of Adopted Village Local Laws and Ordinances will be sent to Attorney Catalfimo
 - b. Proposed changes pending

This has been tabled, the list of proposed changes need to get to the Village Board for their review. A date will be addressed in the near future.
- C. Chamber of Commerce inquiry to join/application and fee provided. The Village Board voted down the offer to join.
- D. Mobile Home Park License Renewal Update
 - a. Cherven application and fee of \$140.00 has been PAID and will be forwarded to CEO for review
 - b. Gordon application and fee of \$180.00 is UNPAID (see original letter sent as attached). We need to have a public hearing for this matter. This will be discussed further in conjunction with the Local Law matter with Attorney Catalfimo.
- E. RESOLUTION: Budget Amendment. **A motion was made by Mayor Dewey and seconded by Trustee Sullivan to amend the budget in the amount of \$2,550.00 to be transferred from A1990.4 Contingency appropriation to A1325.4, Treasurer Contractual for actual expenses approved. All in favor – aye. Motion passed.**
- F. RESOLUTION: Board Approval to Purchase used Fire Truck in amount of \$35,000.00. **A motion was made by Mayor Dewey and seconded by Trustee Healy to send a letter of intent to purchase the used 1996 Pierce Dash Pumper from the Wilton Fire District in the amount of \$35,000.00, which includes hoses, nozzles, ladders, fire extinguishers, flashlights, axes, spanner wrenches, pick poles, set of irons and a floating strainer. The Board has authorized the financing of a BAN in the amount of \$35,000.00. All in favor – aye. Motion passed.**
- G. RESOLUTION: Budget Amendment: Board Approval to Pay off 1992 Pierce Dash Pumper. **A motion was made by Mayor Dewey and seconded by Trustee Sullivan to pay off the 1992 Pierce Dash Pumper Fire Truck before maturity date of September 2018, in the amount of \$14,158.36 as follows: Transfer from A3410.4 Fire Department Contractual in the amount of \$7158.36, to accounts A9730.6 Debt Service principle in the amount of \$7000.00 and A9730.6 Debt Service interest in the amount of \$158.36. All in favor – aye. Motion passed.**

Open Floor:

Mayor Dewey noted that he had spoken to Jeff Wells, NPS regarding “the Victory Lake” at the corner of Cemetery Road and Burgoyne Street. Mr. Wells suggested pumping the water over the hill again this year. Mayor Dewey stated we need to talk again before that happens. The NPS, Town, Cemetery Association, County and Village of Victory will meet on March 23rd at 2:00pm to discuss the pond situation on Cemetery Road to see if they could come up with some sort of resolution to the problem. The culvert is not cut across the road as that was eliminated when the parking lot was formulated. In the past, Trustee Sullivan wanted a bigger culvert, but the County had said no and ultimately eliminated the culvert entirely. Mayor Dewey contacted Water Board Chairman, Dan Baker, regarding this issue as the water had been tested twice in the past with no chlorine. If there is no water leak, then at least we will be able to eliminate that from the conversation.

Mayor Dewey stated he spoke to Town Supervisor Tom Wood regarding the reassessing of the hydro-plant in Victory. Also noted what the County Board of Supervisors are not inclined to give more sales tax to the Village and Mayor Dewey plans on attending the Board of Supervisors Meeting.

Audit Claims:

- Abstract # 10 – March 2017 ○ General Fund \$ 9,821.86 ○ Sewer Fund \$ 3,255.54

A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the audit claims #10 for March 2017 as submitted. All in favor – aye. Motion passed.

Executive Session: None

UPCOMING VILLAGE BOARD MEETINGS:

- Tuesday, March 28, 2017, 6:30pm to discuss the 2017.2018 Village Budget immediately after the CDBG Hearing.
- Next Monthly Meeting & Organizational Meeting Monday, April 10, 2017 7:00pm
- Budget Public Hearing
- Monday, April 10, 2017 6:30pm Public Hearing - CDBG

ADJOURNMENT: A motion was made by Mayor Dewey and seconded by Trustee Sullivan to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz

Recording Secretary