

# Village of Victory

## COMPREHENSIVE PLAN DEVELOPMENT

### Comprehensive Plan Advisory Committee Meeting #2

#### AGENDA

Monday August 26, 2002  
6:30 pm – 8:00pm

- I. Opening (5 minutes)**
- Brief Review of Planning Process
  - Introduction of new committee members
- I. Review the Comprehensive Planning Process (30 minutes)**
- What is a Comprehensive Plan
  - Description of the Comprehensive Plan
  - Action and Implementation Plan
  - Flow Chart
  - Sample Data Inventory
- II. Key Issue Development (30 minutes)**
- Identify Stakeholders
  - Identify Key Issues
  - Create Public Participation Program
  - Create Project Timetable – Sample
    - Project Initiation Committee Meeting #1 (July)
    - Committee Meeting # 2 & Public Workshop (August– S.W.O.T.)
    - Committee Meeting # 3 & Vision & Goals (September)
    - Committee Meeting #4– Draft Plan Review (October)
    - Committee Meeting & Public Hearing # 1 (November – Draft Plan & SEQR)
    - Committee Meeting & Public Hearing #2 (December – CPAC Plan Approval)
    - Village Board Adoption (December)
- IV. Questions & Answers (10 minutes)**

# Village of Victory

## MINUTES OF THE COMPREHENSIVE PLAN ADVISORY COMMITTEE MEETING August 26, 2002 Meeting #2

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This was the second meeting in a series of meetings scheduled for the fourth Monday of the last six months in 2002. The meeting was held at the Village Hall at 6:30.

Present	Mayor	George Sullivan
	Committee Members	Gil Albert Kathy Rathbun Dick Labarge Sara Osborne
	Laberge Group:	Benjamin Syden, AICP Sandra Governor, AICP
Absent	Committee Member	Jim Eustis

The meeting started at 6:30 P.M. A new committee member, Kathy Rathbun was present.

The purpose of the meeting was to review the resident's questionnaire, and complete the questionnaire as a control group. A secondary purpose was to receive and briefly review the "Existing Conditions" section of the Comprehensive Plan. Laberge staff passed out packets to each member of the committee containing an agenda, minutes from the last meeting, a draft "Existing Conditions" section of the plan, a land use map, a sample questionnaire and draft letter to the residents about the questionnaire. The members also received their own questionnaire back from the first meeting.

**Ben Syden** opened the meeting by saying that he would start the meeting tonight, but by the next meeting, the committee should elect a chair person.

The minutes were distributed and read silently. They were accepted without change.

**Sandra Governor** reviewed the responses to the Questionnaire that the committee members filled out at the first meeting. The summary will be incorporated into a Key Issues paper and distributed to committee members before the next meeting.

**Sandra Governor** then presented the draft "Existing Conditions Section" for a brief review. **Ben Syden** also discussed the land use map that accompanies the section. The

committee discussed some notable items such as the number of mobile homes, the high vacancy rate for renters and the high rent. The forested areas and village owned properties were also discussed.

The Committee next reviewed the "Village of Victory Confidential Residential Survey" and made a change to question #19. This question was changed to "If more shops and services were established in the Village, would you patronize these local businesses?" The committee also added a question to ask if the responder would like to see local law enforcement either on a part time or full time basis.

**Mayor George Sullivan** made the suggestion that the questionnaire be sent out with the water bill at the beginning of the month. The date of the SWOT meeting should be put on the Survey.

The committee chose Jim Eustis as the Chairman.

The date of October 21 was set for the next Committee meeting at 6:00 p.m and the SWOT meeting at 7:00 p.m.

Notes taken and submitted by Sandra Governor, Laberge Group