

**SCHUYLERVILLE / VICTORY
BOARD OF WATER MANAGEMENT**
Monday February 13th, 2017 7:00pm
Village of Victory

MINUTES

PRESENT:

Daniel Baker – Village of Schuylerville, Chairman
George Sullivan- Village of Victory, Commissioner
Michael Hughes-Village of Schuylerville, Commissioner

ABSENT:

Timothy Healy- Village of Schuylerville, Commissioner

BOARD ANNOUNCEMENTS:

The next Board meeting will be on Monday, March 20th at the Village of Victory.

BOARD CORRESPONDENCE:

None.

MINUTES:

Chairman Baker mentioned that he had sent out the previous meetings minutes to the members of the board to review. He then made a motion to approve the minutes from the January 23rd, 2017 meeting; it was seconded by Commissioner Sullivan, Commissioner Hughes- aye. Motion carried, 3-0.

TREASURER’S REPORT:

Bank Balances:

Operating Account	\$ 285,570.52
Filter Account	\$ 281,506.89
Meter/Capital Reserve Savings Account	\$ 250,703.26
Water Tank Savings	\$57,410.96

DCK PLANT OPERATIONS REPORT:

The plants operated by DCK Services LLC are the Schuylerville RO plant and the Victory Green sand filter plant. We are also tasked with distribution system sampling and responding to customer questions and or complaints.

During the month of January both plants performed well. Both plants met the requirements of the department of health for the water they produced. Our operational staff made other daily changes as necessary at each of the plants in order to produce the best water possible. There were a couple of operational issues with the permanganate feed rate at the Victory plant.

Regular and routine treatment plant sampling and distribution system sampling was accomplished according to the appropriate schedule. All samples were properly documented and recorded. Lab results were satisfactory and also appropriately filed with the New York State Department of Health office on Mohican Street in Glens Falls.

During the routine inspection of the auto flushers in the system we have discovered there are two that are in need of being replaced. They have buttons which will trigger the set points to run through and drain the batteries in these units much quicker than the other than the other three that are in the system.

The general consensus is that the North Broad autos flusher as well as the one across the bridge are working more often than is necessary, and this is causing the batteries to run out more quickly. DCK will get the quotes to replace the auto flushers.

The water tower inspection was completed during the month. The report is to follow from the firm that did the inspection. New locks were placed on the ladder and the viewing pane atop the tower.

Some non-operational fixes which will be scheduled in the next month are repair of the grinder pump at the Victory plant are in need of maintenance. We have been informed to contact George LaPlant and Overhead Door for these issues, respectively.

New Ultraviolet kits were received and DCK will be monitoring the cycles that the plant runs to attempt to extend the life of the lamps without negatively affecting the life of the plant. Chairman Baker had looked into the projected useful life of the bulbs and discovered that the bulbs were designed to last one year at cycles of 3 to 5 times daily not at the current rate of 6-7 times daily. Chairman Baker said that he felt that this was due to the fact that DCK had been setting the tank to refill at 92%. At this point Commissioner Sullivan commented that he thought that the problem stemmed from the tank being of inadequate size, and that the tank needed to be kept full all of the time to keep the water pressure up. Chairman Baker stated that DCK had agreed that they would keep the tank at 88% and that they felt that that would allow a longer useful life for the UV bulbs.

Commissioner Sullivan also pointed out that the annual spides permit that we pay for, is actually an overestimation of the actual amount that we should be paying and that previously we would ask for an adjustment and would receive a rebate, as we are hardly putting anywhere near the amount into the river and that we are supposed to get a credit back from the state. The Schuylerville plant does put some back into the Hudson, but very little.

Commissioner Sullivan thought that we should ask DCK if that flow was metered and that he feels that we should be getting a rebate.

Chairman Baker brought up the matter of the Bonadio group and the fact that he had been tasked with contacting Alan Walther regarding the continuing unresponsive behavior of Heather Mowat. Chairman Baker read the e-mail he received from Alan Walthers aloud;

Dan – I apologize as well for not yet returning your call. I literally just hung up with Heather and asked her to call you as soon as she can today (she is out of town). You are not being unreasonable, we have not communicated well. Our communication will improve immediately, if it does not – please call me at once. I believe Heather will answer all of your questions, if you need to speak to me, please call.

The board was in agreement that they thought the situation had improved with Heather Mowat.

There were several reports of discolored water in Victory on February 2nd. The residents reported brown water. The situation seemed to be limited to the Victory area just outside of the plant, Herkimer Street and part of Gates. DCK was contacted and Don Coalts Junior said that he felt the issue was from the replacement of the permanganate pump and that he felt that further adjustments and flushing the system would resolve the issue. DCK flushed the system and there have been no further reports of discoloration.

Ian Widrick of 5 Gates Avenue Extension reported a water leak on Thursday night, February 2nd. There were three units on the property. One unit is a two family and the other is a small single family dwelling. The single unit had a water line break on the customer side. Mr. Widrick claims he had asked for a water shut off to the property prior to the incident, and claims he was told that he needed to attend a water board meeting to have this done. No one at the Village office recalls this request, and at any rate, water shut off requires only that the form be filled out and submitted at the village office. It is the general consensus that the customer was confused about the policy. It was also noted that Mr. Widrick did not attend the water board meeting.

The first attempt to shut the water off was not successful as there was a line that did not lead to anything. The line was located using a pipe locator and the water was turned off at approximately 1:30 pm the unit was removed from the bill reducing the number of units on Mr Widricks bill from 3 to 2.

Later that day, Mr Widrick called to say that the tenants in the duplex had very low water pressure. He felt that maybe that was due to the water not being turned on all the way back at the curbstop. Ryan Cook went back to the site at 4:20 pm to investigate. The curb stop for that building was not on all the way, and the situation was remedied.

Chairman Baker announced a budget amendment is needed to transfer money from the budget between appropriations for those costs associated from J.1910.400 Special Items-

Unallocated Insurance Expense \$1,000.00 to J.8330.400 Purification Contractual Expenses.

Chairman Baker read the resolution to the board.

Chairman Baker made the motion to approve the resolution, Commissioner Sullivan seconded, all in favor.

Chairman Baker brought the matter of the budget to the attention of the board and some matters were discussed:

The first being Special items as follows;

- Unallocated Insurance lowered from last years at \$21,179.00 to \$15,000 due to the reduction in insurance from the sale of the truck based on the current bill
- Contingent remained the same at \$10,000.00
- Total \$25,000

Home and community services as follows;

- Personal services remains the same at \$10,000
- Equipment budgeted at \$500 for office supplies
- Contractual expenses \$59,188.00
- Total \$69,688.00

Source of Supply Power and Pumping as follows;

- Personnel-we no longer carry any employees, \$0
- Equipment reduced from \$6060 to \$2500.
- Contractual expense \$155 000 from \$164,140
- Total \$157,500

Purification as follows;

- Personal services we no longer carry employees in this department \$0
- Equipment (filter replacement) \$211,000 two filter changes anticipated in 2017-2018 plus \$17,000 to begin rebuilding the filter savings account.
- Contractual from \$65,000 to \$87,001.00.
- Total \$298,001.00

Transmission and distribution as follows;

- Distribution and capital repairs \$10,000 remaining the same.
- Personnel services from \$5,272.00 to \$4500.00 DPW costs for hydrant flushing. Equipment from \$10,000 to \$5,000
- Contractual expenses from \$85,000 to \$52,000.00
- Total \$71,500.

Employee Benefits as follows:

- State Retirement from 2,000 to \$6,900.30
- Social Security from \$2,000 to \$1,000
- Medicare from \$1,000 to 250
- Workmen's Comp from \$15,551 to \$24,144.70
- Total \$32,295

Debt Service Payment

- Remained flat at \$88,651

Total Liabilities \$742,635

Chairman Baker brought up the matter of the contract with DCK. Chairman Baker wanted a two year extension to their contract. DCK wanted a 4% increase for the first year and a 3% increase for the second year. Chairman Baker said, "no lets put pens to paper", they mentioned that there had not been an increase in two years. DCK proposed a 4% increase starting this next year and staying flat the following year. Chairman Baker said that he told them that he felt that was reasonable in essence that would be a one percent increase over each year. Right now they were at \$74,400 going up to \$77,376

H. PUBLIC COMMENT:

I. EXECUTIVE SESSION:

J AUDIT AND APPROVAL OF CLAIMS:

1. Chairman Baker made a motion to approve **Abstract # 9 for \$34,341.57**
Commissioner Sullivan seconded, Commissioner Hughes aye, all in favor.

K. ADJOURNEMENT:

Chairman Baker made the motion to adjourn, Commissioner Sullivan seconded all in favor. Meeting adjourned