

**SCHUYLERVILLE / VICTORY
BOARD OF WATER MANAGEMENT**

Monday January 23, 2017 7:00pm
Village of Victory

MINUTES

A. Board Announcements:

The next board meeting will be held on February 13, in the Village of Victory at 7:00 pm.

B. Board Correspondence:

None.

C. Minutes:

Chairman Baker mentioned that he had sent out the previous month's minutes to the board for review. He made a motion to approve the minutes. Commissioner Sullivan seconded the motion all in favor.

D. Treasurer's Report:

Bank balances:

Operating Account	\$ 285,570.52
Filter Account	\$ 281,494.94
Meter Capital Savings Account	\$ 250,703.26
Water Tank Savings Account	\$ 57,410.96

E DCK Plant Operations Report:

During the month of December both plants ran well. Both plants met the requirements of the department of health for the water they produced. Our operational staff made other daily changes as necessary at each of the plants in order to produce the best water possible. There were a couple of operational needs-pump tube and roller replacements at the Victory plant during the period.

- Regular and routine treatment plant sampling and distribution system sampling was accomplished according to the appropriate schedule. All samples were properly documented and recorded. Lab results were satisfactory and also appropriately filed with the Department of Health office on Mohican Street in Glens Falls.

- Well pump one had a failure at the end of November. Mark Rodgers was contacted as noted in the previous month's narrative. The work was completed on December 1st.
- The battery for the alarm system was giving a low battery alarm and was replaced on December 9th.
- Ross Valve continued to give issue in operation; communications were made with Evan Ross in attempts to get this to run properly. Their techs have been to the plant several times and similar issues continue to occur. This was further addressed in January. Chairman Baker noted that the Board was not being charged for these calls as Ross was continuing a prior repair.

Chairman Baker also mentioned that DCK is currently working on the annual water report. They will complete the report for \$100 as opposed to JH's charge of \$300.

F. Old Business;

Follow up on Dave Loomis. He has disconnected the trailer from the house. The trailer remains unoccupied. Last month we discussed generating a revised bill that is prorated from the date of disconnection, which was December 20, the day after our last meeting. Chairman Baker showed the board the picture of the pipe which had been cut off in Loomis's basement. Chairman Baker suggested that Treasurer Heyman should remove the unit from his bill and remove the charges that would have occurred for January and February. Chairman Baker made a motion to approve this action, Commissioner Sullivan seconded, all in favor.

Rob Decker did some exploratory work on the road saw. He estimated that the repairs needed would cost \$696.90 plus labor. Considering that a new saw would only cost \$1100.00, Chairman Baker thought that doing the repair would not be prudent. The board discussed purchasing a new saw, but after some discussion it was determined that we would postpone the purchase for now, and that in the meantime we could just use Schuylerville's saw if needed.

The robotic inspection that was scheduled originally for today has been rescheduled for Thursday, January 26th. DCK inspected the tank and it appears to be free of ice. An e-mail will be sent out to all as soon as the results are in.

G. New Business;

There was a water leak reported on January 19th by Rob Decker, just south of the building 102 Broad Street at the alleyway between that building and 98 Broad. Exploratory digging by hand revealed that water still came up even after the curb stop was shut off. Rob Decker was on site at 4:30 am as well as Chairman Baker to observe the leak. Dig Safely was notified and approved the digging on the west side of the road, where the main was located. Mark Rodgers arrived on the scene by mid morning, and was able to mole under the road to replace the corroded galvanized line. The repair was completed and the hole filled back in by 6:30 that afternoon.

The batch penalty update was completed by Treasurer Heyman on 01/19/2017 for \$4,043.30.

Treasurer Heyman received a quote from MJR construction regarding replacing the pitless adapter in well pump #1.

Mark provided a video to show the current condition of the adapter.

MJR advised using a, "Baker Monitor" adapter as he feels it is a superior model.

The board then reviewed the quote and agreed that they would table this repair for a later date as the issue had been temporarily resolved to their satisfaction.

Maureen Lewsey forwarded an e-mail to Treasurer Heyman regarding some courses available in the area for governmental accounting. Maureen said that she took those courses two years ago and that even though she had already been village clerk for many years at that point, she learned a lot from the course. She said that the course would offer not only the fundamentals of government accounting, which is quite different from private sector, but it would also introduce her to the people she could contact in the event that she has any questions. Maureen thought that this could be of particular importance as we begin our tank repair project.

The course runs from March 21st through the 23rd, and is being offered in Colonie.

Chairman Baker made a motion to approve the course and Commissioner Sullivan seconded. All in favor.

Commissioner Sullivan commented on the situation of the unresponsiveness of the accountant that is handling our AUD's. He was at the office earlier today and overheard Treasurer Heyman complaining to Maureen that the accountant, Heather Mowat, has been unresponsive to her from day one. She has on many occasions ignored e-mails for weeks at a time, always with some excuse such as the last excuse that, "she was away for two weeks" Treasurer Heyman finds it very frustrating to deal with this unprofessional behavior. Chairman Baker said that he would arrange for a conference call this week to her supervisor, to try to remedy the situation.

H. Public Comment;

I. Executive Session;

J. Audit and Approval of Claims

Chairman Baker made the motion to approve abstract #8 for \$96,220.74, Commissioner Sullivan seconded all in favor

K. Adjournment;

Chairman Baker made a motion to adjourn the meeting, Commissioner Healy Seconded, all in favor and the meeting was adjourned.