

**SCHUYLERVILLE / VICTORY
BOARD OF WATER MANAGEMENT**
Monday December 19th, 2016 7:00pm
Village of Victory

MINUTES

PRESENT:

Daniel Baker – Village of Schuylerville, Chairman
Timothy Healy – Village of Victory, Commissioner
Michael Hughes-Village of Schuylerville, Commissioner

ABSENT:

George Sullivan-Village of Victory, Commissioner

BOARD ANNOUNCEMENTS:

The next Board meeting will be on Monday the 23rd at the Village of Victory

BOARD CORRESPONDENCE:

None.

MINUTES:

Chairman Baker made a motion to approve the minutes from the November 21, 2016 meeting; it was seconded by Commissioner Hughes, Commissioner Healy- aye.
Motion carried, 3-0.

TREASURER'S REPORT:

Bank Balances:

Operating Account	\$ 300,861.56
Filter Account	\$ 281,483.02
Meter/Capital Reserve Savings Account	\$ 250,671.75
Water Tank Savings	\$57,409.00

DCK PLANT OPERATIONS REPORT:

During the month of November both plants ran well and met the requirements of the Department of Health.

- During the month of November the ROZ, 5 micron and 1 micron filters were delivered by Fedex and received on the fourth of the month.

- Also on November 4th, Hach was on site for its routine maintenance of their equipment within the plant (turbidimeters, CL17 units) at both the RO and the Victory plant.
- Early in the month the security system alarm began to give a message of “low battery”. After discussion with Redhawk it was determined that the internal battery needed to be replaced, this was accomplished during the month.
- On November 16th the system gave an alarm for a low CL2 residual, upon inspection and verification with benchtop equipment it was determined there was an adequate residual, but the RPZ backflow preventer piping had come apart, causing no water to reach the online and analyzing equipment. This was repaired so that the analyzing equipment continued to receive the finished water flow for analysis.
- Operator met with Ross Valve on the 17th for the issues with the bypass valve not operating correctly at the RO plant
- November 19th operator found the plant to be sending several alarms. All alarms were stemming from well pump #1 VFD fault over current. The UV system was also displaying an ELCB tripped fault which indicates fault with the bulb/sleeve, this was changed out on the 20th. After some troubleshooting with well pump #1 Mark Rogers was contacted to test the electrical components at the well itself.
- On November 21st DCK met Mark Rogers on site, he found fault with all the wires, and also noted a large amount of sand at the well head cover. It was determined he would need to pull the pump.
- November 22nd Mark Rogers pulled Well pump 1 and found that the motor was bad also found pitting in the short piece of pipe closest to the pump.
- November 23rd met with Ross Valve about continuing issues with the bypass valve. On the well pump Mark Rogers found a small hole in the pitless adapter, the hole was patched. Due to the pitting in the small piece of piping, it was best to have it replaced, but this caused a delay in the repair, as it was not an on the shelf item. The work was completed on December 1st and well pump #1 has been running normally since this time.
- DCK renewed the logmein software, the invoice for this was included in the DCK voucher.
- Don Coalts ensured that his monthly Operations Report was submitted in a timely fashion to the Glens Falls Office of the DOH.

OLD BUSINESS:

The quotes for the power equipment services with a checklist from Duff as requested by the board at the last meeting, so that it would be more clear what work would be performed.

Chairman Baker listed the prices of the quotes as follows 1. The Milton quote was for \$1,143.66 the Duff quote was for 1,330.00 the Cummins quote was for 968.00 Chairman Baker stated that of the three he was leaning towards Duffs. He felt that they all were doing the same thing with the main difference being that Duffs would be coming out twice during the year for a very comparable price to the other companies. Commissioner Hughes mentioned Commissioner Sullivan concern that would the company do the repairs. Chairman Baker stated that in the inspection they would check everything that

was on the list, and give us a list of anything that might need repair. The repairs would be above and beyond the cost of the maintenance contract. Chairman Baker mentioned Commissioner Sullivan concerns that the contract would be only including a basic oil change, but Chairman Baker stated that the contract would be for all of the items on the checklist. Commissioner Hughes asked if they were going to be checking the electrical systems as well. Chairman Baker read the check list which covered all of the electrical components. Commissioner Hughes further clarified that he would like to know if they would be testing the emergency start up and shut down of the generator. From the generator into the system they would be able to correct any problems. Chairman Baker also stated that DCK would be on site in the event that Duffs found an issue that was outside of the generator, so that Duffs would be able to advise how to correct. Chairman Baker made a motion to accept the quote from Duffs Commissioner Healy seconded it, Commissioner Hughes, aye all in favor. Chairman Baker announced that the robotic tank inspection was scheduled for January 23rd, providing that there is no ice in the tank.

NEW BUSINESS:

David Loomis of 57 Green Street had contacted the water department earlier in the month regarding a trailer that is on his property that he says is not inhabitable. He would like to have the trailer removed from his bill as a unit. Treasurer Heyman advised Mr. Loomis at that time that she was not authorized to make that decision and that he would need to take the matter up with the board. Mr. Loomis explained that the tenant has possibly abandoned the trailer; the tenant owns the trailer but has not paid the lot rent for several months.

Mr. Loomis says that he is pursuing the tenant in court to either receive the rents owed or to have the tenant remove the trailer from his property.

He brought pictures of the trailer which he showed to the board, of the poor condition of the building. He requested that since there was no one living in the trailer that he should be allowed to take the unit off his bill.

Chairman Baker informed the tenant that he himself currently has an apartment that is unoccupied, yet he still has to pay the water bill on the unit. The policy of the board is not to take units off unless the unit has been removed. An example of such circumstance could be a two family house, converted to a one family would need the extra kitchen removed and the building inspector to confirm the removal.

Chairman Baker advised Mr. Loomis that that would result in the entire property being shut off until the leak was repaired.

Mr. Loomis says he has contacted Gil Albert the building inspector for Schuylerville and was told that he needed to clean up the property. He did make the tenant remove the abandoned car that was on the property.

Mr. Loomis asked the board if they could put some kind of a lock box on the trailer to prevent anyone from living there if they could take the unit off of his bill.

Chairman Baker asked when he would be going to court.

Mr. Loomis said the 10th of January. Chairman Baker asked if he thought Mr. Loomis would have remedy at that point. He asked if the tenant had been at all responsive.

Commissioner Healy asked if the water would be in the claim to garnish the tenants wages.

Chairman Baker reiterated that the board cannot remove the unit. Mr. Loomis suggested that we could put a padlock, at which point Chairman Baker said that a pair of bolt cutters would let anyone in.

Mr. Loomis insisted that he would not be using the unit.

Mr. Loomis then said, "this is a different kind of circumstance, what is going to happen is I'm going to turn the water on and you're going to have a flood down Main Street. You see the pictures, if I'm paying for it I'm going to turn it on and let her flow" Chairman Baker at this point said, "then we would come and turn the curb stop off to the rest of the house" Mr. Loomis said, "you cant! To the rest of the house?" Chairman Baker said, "yes until you rectified the leak." Mr. Loomis then said, "okay I'm going to dig a trench, there's a water issue down there and whatever, you know there's nothing you can do, I'm going to tell you what I can do, it's my water, I can turn it on, if it becomes a problem we'll keep pursuing it that way. It's the wrong way to be, I've gone to everybody and their brother, I'm not sure what I'm going to do if he gets evicted."

Chairman Baker at that point asked what the other board members thoughts were.

Chairman Baker suggested that he dig out the old water line and take it away from the house.

Mr. Loomis said it goes under the driveway but that he would clip it in his basement.

Chairman Baker expressed concern that it would be too easy for him to reconnect.

Chairman Baker suggested that he would need to make a separate curb stop if he wanted to use the trailer again.

This would separate the trailer from the unit that is connected to the road.

Chairman Baker drew a diagram to show Mr. Loomis how he would need to run a separate line from the main line to the trailer so that the trailer would have its own connection.

The trailer would have to be separate from the house.

There would be a \$1500 fee to install the new line.

Mr. Loomis was confused about who would be responsible for paying for the 2nd curb stop.

Chairman Baker explained that the landowner not the owner of the trailer would be responsible for paying the application fee, as well as the costs of the equipment.

Chairman Baker made a motion that the board allow the tenant to cut the line at the house, in which case if Mr. Loomis wanted to reconnect the trailer to the water system it would have to be on its own curb stop and that Mr. Loomis could not just reconnect the line when the tenant was ready to occupy, or at a point at which the trailer became habitable again.

If Mr. Loomis wants to reconnect the trailer to the water system, then he would be responsible for the application fee of \$300, as well as the \$1200.00 fee for the parts needed for the connection to the main line.

Chairman Baker made a motion to accept this proposal, Commissioner Hughes seconded and Commissioner Healy said aye, all in favor.

The third quarter billing 2016-2017 was available for review, Chairman Baker made a motion to approve, Commissioner Healy seconded, Commissioner Hughes aye, all in favor.

There was a violation reported by the Department of Health. The Dept of Health issued a Notice of Violation (NOV) for DBP sampling completed in August 2016. The NOV had to do with a procedural issue not an issue of water quality. The SDWIS specified two locations that were believed to be ex-employees (making it difficult to gather the required samples) At a DOH sponsored event, Don Coalts of DCK spoke with Kris of the DOH about the upcoming DBP samples and asked if they could be taken at a different location. At the time of the conversation she okayed the change verbally, but did not provide any physical documentation. Don Coalts assured us that DCK will make sure this error/violation is not an issue for samples going forward. In terms of what needs to be done for this NOV, it will become a note on the AWQR that is distributed after year end describing that the violation occurred, while emphasizing that it was not in violation of the limits set forth, rather a violation of sampling location. The Violation is included in the packets for the Board members, as well as extra copies for any interested parties.

H. PUBLIC COMMENT:

I. EXECUTIVE SESSION:

J. AUDIT AND APPROVAL OF CLAIMS:

1. Chairman Baker made a motion to approve **approve Abstract # 7 (14,259.83)**
Commissioner Healy seconded, Commissioner Hughes aye, all in favor.

K. ADJOURNEMENT: