

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

MEETING MINUTES
February 15, 2017, 7:00pm

Call Monthly Meeting to Order.

Approval of Minutes:

- Minutes – January 10, 2017 - Monthly Meeting
 - Minutes – January 17, 2017 – Special Meeting
- A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the regular monthly meeting minutes from January 10, 2017 and the minutes from the special meeting on January 17, 2017 as submitted. All in favor – aye. Motion passed.**

Village Board Correspondence or Announcements:

- **ZBA Meeting:** February 2017 meeting TBD
- **Planning Meeting:** February 21, 2017 meeting at 6:30pm.
- **Schuylerville/Victory Water Board Meeting:** rescheduled to February 13, 2017 at 7:00pm in Victory
- **Grievance Day:** February 21, 2016 Hours: 6:30pm-8:30pm
- **Village Elections:** March 21, 2017 Hours: Noon – 9:00pm /4 year terms for Mayor and Trustee
- **Brownfield Grant Opportunity:** grant applications due date has been extended to April 7, 2017

Monthly Reports:

All reports are read as presented and are as follows;

- A. DPW REPORT
 - Working Supervisor Bill Lloyd provides written report. As a follow-up from last month, Lloyd reports there was 47/48 tons of salt leftover from last year and has just ordered an additional 20 tons.
 - B. SEWER DEPARTMENT:
 - Included on the DPW report. Lloyd reported he has 3 grinder pumps ready and has parts for two more.
 - C. CODE ENFORCEMENT OFFICER REPORT
 - Larry Wolcott submits report.
 - Draft OTR was sent to Village Attorney Catalfimo for review of the context and penalty statement/no reply was received. Village CEO to use the new format. Mayor Dewey reported he has spoken to Attorney Mike Catalfimo regarding 28 Gates Avenue and confirm the property is on the auction block and right now it would be better to wait for further action as possibly someone will purchase the property. CEO Wolcott stated he has spoken to Luis Vicente and told him to take care of the garbage situation on the property. Mayor Dewey replied to tell Mr. Vicente prosecution is in order. CEO Wolcott stated there is still a car/van stuck down the bank on the property. He also state the owner of 134 Gates Avenue had called and said they would complete removal by the end of the month to take care of the garbage and rubbish on the property.
 - D. WATER DEPARTMENT REPORT
 - Draft Minutes received for January 23, 2017 meeting. There was a budget workshop held as part of the meeting. The CT Male water storage tank inspection report is not ready.
 - E. FIRE DEPARTMENT REPORT
 - Fire Department report by Chief Wolcott. Discuss possible acquisition of Firetruck from Wilton and financing/estimated cost \$35,000.00. A lengthy discussion pursued regarding the potential purchase of
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a firetruck. Trustee Sullivan stated this is the first he has heard about this. Chief Wolcott stated this is an opportunity to upgrade equipment. Trustee Sullivan replied the board has had no discussion on how to pay for this truck or the old truck still being in service. He also asked about other equipment that has been replaced such as sir tanks. Wolcott stated the fire department has been replacing equipment and the money has been taken from their contractual funds. Wolcott noted the 613 is not reliable. Trustee Sullivan said he would like the fire department to get \$8000 for the 613, and asked what the fire department had expected to receive. Wolcott then stated that the PPE fund could be established for future turn out gear. Mayor Dewey said he feels this is a good plan and that the fire department has their bases covered and agrees as it is also budget neutral and the principle payment remains at \$7000. Trustee Sullivan then stated he feels it will be difficult to sell old trucks. Wolcott noted that Wilton originally had asked \$40K at their commission meeting, but the whole commission did not agree. They have a 35' extension ladder along with other equipment that will come with the truck. Trustee Sullivan then asked how much additional funds would be needed to get this truck in service. Wolcott stated he does not anticipate any. The radios will be transferred and this will all be done in-house. Mayor Dewey made a motion to pay off the existing BAN. Clerk Lewsey asked if a resolution was needed. Trustee Sullivan said he did not want to rush things. Trustee Sullivan said he had one final question – the fire department pays, but what's in your funds - \$25,000. Wolcott replied they are keeping memberships up, they are better trained and keeps maintenance up. **A motion was made by Mayor Dewey and seconded by Trustee Healy to send a letter of intent to the Wilton Fire Department regarding the 1996 Pierce fire truck purchase. All in favor – aye. Motion passed.**

- Fire Protection Contract renewal for 2017 with the Town of Saratoga - \$12,647.00. **A motion was made by Trustee Healy and seconded by Mayor Dewey to renew the Fire Protection Contract with the Town of Saratoga in the amount of \$12,647. All in favor – aye. Motion passed.**
- Approve 2 new membership applications/approve 1 reinstatement application

F. VILLAGE TREASURER'S REPORT

- Monthly report ending January 31, 2017 which was read and will remain on file.

G. PLANNING BOARD REPORT

- Chairman Corey Helwig-no meeting/no report/attended planning training January 25, 2017

H. ZONING BOARD OF APPEALS REPORT

- Chairperson Jaime O'Neill-no meeting/no report/attended zoning training January 25, 2017

OLD BUSINESS:

A. **Litigation:** Ongoing Sewer Manhole and Flow Meter Issues. Mayor Dewey state neither he nor Attorney Mark Couch have hear anything on this issue.

B. **Mill Redevelopment/Riverview Realty.** This issue will be revisited with Mr. Kaufman in April.

C. **DPW Truck**

- Discuss process for Dormitory Authority and the longevity of the process
- Discuss other options in acquiring a replacement vehicle.

Mayor Dewey met with Town Supervisor Tim Wood and discussed the grant for the salt shed as an example and obtaining assistance from Senator Marchione and Assemblywoman Woerner the process for going through the Dormitory Authority still takes two years. Mr. Wood cautioned not to spend the dollars ahead of time. Mayor Dewey stated the village can't wait for this amount of time. We need to take the best bid and take possession in June/July. We need to do something. Some money can come from the DPW contractual account. Trustee Sullivan suggested starting the process and not walk away from the Dormitory Authority but if there is a possibility of getting money, we should wait. Mayor Dewey said that once the contract is signed, it takes another 18 months. Trustee Sullivan asked how many miles (37-38K) are on truck to be replaced and it looks like it is less miles than the fire truck. The brake lines all rust in our area. We can discuss this in the spring, Mayor Dewey would like to keep borrowing within the \$50K amount and get estimates to purchase. Mayor Dewey also discussed trade

in option. Trustee Sullivan said if we vote now, we could get the specs out and have them back in 30 days. If a bid comes in much higher than anticipated, we would need to go out for another bid. Mayor Dewey stated we need to move forward. Trustee Sullivan was concerned about making a decision without determining financing of paying over a five year period. There was further discussion on financing, but no decision at this time.

D. **Review Health Insurance Policy Renewal:** anniversary date March 1, 2017.

- CDPHP offers renewal options. **A motion was made by Trustee Healy and seconded by Mayor Dewey to renew the Health Insurance Policy with CDPHP effective March 1, 2017. All in favor – aye. Motion passed.**

New BUSINESS:

- A. **Computel Consultants:** Update on the Utility Audit: It is estimated that Verizon has eliminated applying the 1% gross utilities receipts to two of the billed charges. Also they provided an adjustment that did not go back as far as the adoption of the local law. The audit is still pending and will provide revenue to the village and will be shared by Computel, as their fee. There is no cost of the audit but rather a sharing of the reimbursement. If there were no findings, there would be zero cost to Computel.
- B. **Shared Services Agreement:** received from NYSDOT on January 17, 2017
 - a. Options for a 2 or 4 year term agreement. **This item has been tabled as the village does not done business with NYSDOT in the past. If more information is received, it will be brought before the board.**

Open Floor: Mayor Dewey wanted to discuss his recent meeting with Town Supervisor Tom Wood and during this conversation town assessments were brought up. The Town has not kept up with the Village assessments as the building permit copy has not been submitted to them. Mayor Dewey stated somewhere down the line we seem to have lost communication with the code enforcement regarding completed permits being submitted to the town. This process affects the sales tax the Village receives. In house, we prepare a spreadsheet for changes in assessments. Mayor Dewey has spoken to Attorney Catalfimo regarding the assessment for the Hydro Plant. As it is now, the village is not getting their fair share on the sales tax assessments. Tom Wood stated to Mayor Dewey he would talk to the Town Assessor as the formula needs to be reviewed and the Town should raise the Hydro to where the Village has it.

Trustee Sullivan asked about the Property Maintenance Law. Is the Board still waiting to hear from Attorney Catalfimo? This has been going on for some time. He seems to be very slow with these processes. **A motion was made by Trustee Sullivan and seconded by Mayor Dewey to contact Attorney Catalfimo to pursue the new local law regarding establishing the fees and penalties. All in favor – aye. Motion passed. Mayor Dewey also stated he will get together with Attorney Catalfimo and see what he needs further from us and he will get back to the Board.**

The next item brought up was a request for three new members for the Fire Department. Two of these members are New applicants. Those being Todd Balley and Chad Fountaine. The third member, Patrick Grogan, is a prior member requesting re-instatement. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve all three requests for membership in the Fire Department. All in favor – aye. Motion passed.**

The Village Board discussed purchasing and having the DPW use a roof rake to remove snow from the Village buildings.

Audit Claims:

- Abstract # 9 – February 2017
 - General Fund \$ 22,154.12
 - Sewer Fund \$ 398.63

A motion was made by Mayor Dewey and seconded by Trustee Sullivan to approve Abstract #9 as submitted. All in favor –aye. Motion passed.

Executive Session:

UPCOMING VILLAGE BOARD MEETINGS:

- Next Monthly Meeting
Tuesday, March 14, 2017 7:00pm

ADJOURNMENT: A motion was made by Mayor Dewey and seconded by Trustee Healy to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Biellkiewicz

Recording Secretary
