

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES
MEETING MINUTES**

**NOVEMBER 16, 2016
7:00pm**

Call Meeting to Order by Trustee Healy and led the Pledge of Allegiance.

Approval of Minutes:

- Minutes – October 11, 2016 - Monthly Meeting
- Minutes – October 18, 2016 – Special Meeting

A motion was made by Mayor Dewey and seconded by Trustee Sullivan to accept the minutes of the regular monthly meeting of October 11th and the Special meeting of October 18th as submitted. All in favor – aye. Motion passed.

Note: The Board decided to modify the agenda to have Tracey Clothier from the L.A. Group discuss the project/grant application for the Hudson River Valley Greenway Grant at the beginning of the meeting instead of later in the meeting in section D. of new business.

Ms. Clothier started her presentation discussing the pocket park near the river, in regard to the strip of land owned by the Town which is actually part of the Seige Trail going along with Saratoga Plan. She stated she had sent the Board the description of the property and stated Clerk Lewsey had previously mentioned that the Village had considered a veteran’s monument or park to honor veterans and possibly a playground area. These ideas would require public input. She stated she would propose a small planning exercise that brings in the public which allows them to speak about the planning and the formation of committees before going further and then asking for their input after planning has already taken place. They would listen to what people actually want to do with this property and go through a structured process, conceptual drawing, stating limitations, and environmental constraints before presenting to the Town Board and actually having a public meeting with the Town Board. The second part would be actually building it, deeper types of plans which may take into consideration complexes and hardships. The Hudson River Valley Greenway has a grant program and since the village has been a member since 2008, the village is eligible to apply for grant funds up to \$10,000 of which the village would have to match it either with money or in-kind services. This is a good way to get the planning work paid for. It would cost \$7500 of which LA Group would request a grant of \$5000 of which would require the Village to pay half of that with \$2500 cash and the balance of \$2500 for in-kind services from the community. The procedures are easy to administer, contracts are easy and an uncomplicated process. What the Village would need to think about is does the village want to spend \$2500 out next year’s budget to do this. Mayor Dewey stated we would have to think about the priorities the village has at that time, as the villages’ budget situation has not been the best. Mayor Dewey stated the Planning Board did do a survey from the residents to get their feedback on this issue. A wide variety of suggestions came back from fishing, to yes/no playgrounds and the person that was working on this project walked away from the project and it basically got left in the Planning Boards hands. No one from the Planning Board was facilitating the process and establishing timelines. Ms. Clothier stated that the time Travis Kline already put into it could go towards the in-kind services. Mayor Dewey stated he was not sure if the time he did put into the project could equal \$2500 even though he did attend a planning board and village board meeting and did stop in the office to discuss the issue. Mayor Dewey asked if the time frame for the next grant would be Dec. 2, 2016. Ms. Clothier responded affirmatively this is the reason she is coming here tonight as she has a lot of

information on the park already. It is a pocket park of which her firm did a concept years ago to Lake to Locks Passage. Most never got built, for example Fort Edward and next to the Schuylerville School. The plus of the "Victory Park" is that it has historic significant value that can be used as it was the site of the Schuyler Sawmill and it was discussed that a replica of the original sawmill would be a good idea. It is definitely a place to celebrate and be able to use for a lot of things. Mayor Dewey again felt we had not budgeted any monies in this year's budget fiscal year, but we could bring this up again for next year. The next round for submitting a grant would be next February 3rd, 2017. Trustee Healy stated we (the village board) is just coming down from what happened and we need time to think this through more as we may need to regroup. Mayor Dewey said he is very interested for next year and February would be a better time. Ms. Clothier stated if we applied in February, the turnaround time would be very quick, as they approve in the next month which would be March 2017. The Town received one for a trail head, across from the surrender site on Schuyler Street. She stated the process should be done in two phases. The work may take three months from start to finish. Then apply for additional funding for materials needed to match without cash, then invite community to help describe what it is they want, and then to see what can be done with the site. You do this part first. Trustee Sullivan asked what kind of funding can the village look for after that. She stated basically the same thing. Mayor Dewey asked about in-kind services values, to which Ms. Clothier stated cost of human services would be \$15/hr., and labor equipment rates such as a backhoe, and she suggests going slow for the two steps, and the third may be something in the line of signage, but she can't give a price it would cost right now without knowing exactly what the village is looking for. Mayor Dewey again said that by February the village board should have a real good idea of what we want. Ms. Clothier stated the February comes up real quick and suggested a January timeline, and if February is too quick, the next time to apply would be May 5th. She also said that she can write the application for the grant which she offered to do pro-bono. Mayor Dewey again stated he feels the sawmill is a good idea along with the overlook over the water, as the water is beautiful. The board decided to work toward the May 5th deadline as the budget is decided at that time. Trustee Sullivan said that he felt Saratoga Plan was supposed to incorporate this area into the Seige Trail and Victory Woods project but understood there was problem with property ownership along the bank. They had acquired a piece of property on Evans Street and it kind of ended there. He also has worries that we will come up with a plan of what the village would like such as the waterwheel, etc and if the cost comes to around \$50,000 to do it and it they this won't happen. A \$10,000 isn't much and we don't have the staff to do this type of work. Mayor Dewey would like to move forward and plan and look further into the in-kind services portion. Trustee Sullivan again stated the project outlook over the creek was the appropriate thing to do. Not sure if Veterans' park with benches and a monument is the way to go. Mayor Dewey commented that the Veteran's may get us funding. Ms. Clothier responded this is not necessarily so. She gave as examples Fort Ticonderoga and the Lashoot River, which have beautiful interpretive trails and one of the places is the Site of Old French Mill (sawmill) of which was funded through the State. Part of the things to do is to do cost estimates and benefits. Something like the building of the waterwheel would connect elements to build a part of this history of the park area. A local business, Adirondack Scenic," in Argyle, could build a waterwheel as part of the interpretation elements. Mayor Dewey stated we would make this a part of our Village Board meeting in April 2017 and involve the Planning Board. The Board agreed with this plan.

Village Board Correspondence or Announcements:

- **ZBA Meeting:** 3rd Monday/November meeting not yet scheduled
- **Planning Meeting:** 3rd Tuesday/November 15, 2016 at 6:30pm
- **Schuylerville/Victory Water Board Meeting:** 3rd Monday/November 19, 2016 at 7:00pm in Victory. Meetings alternate every other month between the two villages; Victory and Schuylerville.
- **Save the Date:** Saratoga County Planning & Zoning Conference January 25, 2017-the annual conference offers training and updates to planning and zoning members and meets the minimum 4 hours training requirement.

- **Capital District Transportation Committee:** Information has been received to announce the availability of funding through the Community and Transportation Linkage Program for 2017-2018. The program will focus on implementation of activities or local planning work.
- **USDA/Rural Development:** Low interest loans for a variety of capital projects and/or purchase of equipment. Information on Fire and Rescue loans include renovation or construction of facilities.

Monthly Reports:

All reports are read as presented and are as follows;

A. DPW REPORT

- Working Supervisor Bill Lloyd provides written report. Mayor Dewey asked DPW Lloyd how the sewer grinder pump issue is going and how are we set for parts. He stated we have one flushed, one not working and after repairs, we will have 3 on the shelves. We need to have motors set out to dry. Trustee Sullivan asked by grinder pumps got flooded, to which DPW Lloyd replied he did not know why and also said the alarm kept tripping. Trustee Sullivan asked if there was any debris and Lloyd said no. Trustee Healy asked if he had it figured out, Lloyd said no. Mayor Dewey asked if we needed more parts. Lloyd stated he has 2000 service core, may need bottom housing with price of \$300-\$400. Mayor Dewey asked if \$1000 would help in order to get more cores on the shelf. Trustee Healy said he was okay with that as long as the Board is getting updates on why both pumps at 29 Gates Avenue failed. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve \$1400 total for Grinder pump parts. All in favor – 2 ayes, 1 nay (Sullivan). Motion passed.** Trustee Sullivan also questioned why 45 Gates Avenue was flooded and not working. Lloyd said he felt it was something internal that caused the problem. Mayor Dewey asked if the pump was not working and Trustee Sullivan had also asked if this was a rental unit. Mayor Dewey stated we need to find out what happened with the pump (was it the renter's fault). Lloyd state he is not sure if he can actually state what caused the failure. Lloyd also stated when he goes after parts, he will ask LaPlante's if they can offer a reason. Trustee Healy stated that going forward, he would like to see a working inventory every month. Trustee Sullivan agreed with Trustee Healy regarding keeping inventory up do date. Clerk Lewsey said she would work will Lloyd on a report for him to present to the Board on a monthly basis.

B. SEWER DEPARTMENT:

- Included with DPW report

C. CODE ENFORCEMENT OFFICER REPORT

- CEO Report from Larry Wolcott which was read.

D. FIRE DEPARTMENT REPORT

- Fire Department Report from Chief Wolcott which was read.
- 5th Annual Christmas Craft Fair to benefit DNFD ~ December 3, 2016 10-3pm
- Insurance dividend check \$635.20 from Utica National Insurance Company
- Approve new member application. **A motion was made by Mayor Dewey and seconded by Trustee Sullivan to approve the new member application for Skye Hayes. All in favor – aye. Motion passed.**

E. WATER DEPARTMENT REPORT

- Final minutes from September 19, 2016 meeting
 - Draft minutes from October 17, 2016 meeting
- Trustee Healy stated he has heard nothing on the water tank inspection. Clerk Lewsey stated she thinks that Chairman Baker is waiting for revisions to CT Male's contract. Trustee Sullivan responded that there were changes that Attorney Phil Dixon wanted to review and they are waiting to get the contract back.

F. VILLAGE TREASURER'S REPORT

- Monthly report ending October 2016 was read.

G. PLANNING BOARD REPORT

- Chairman Pete Healy- no meeting - no report.

H. ZONING BOARD OF APPEALS REPORT

- Chairperson Jaime O'Neill- no meeting - no report.

OLD BUSINESS:

- A. Litigation: Sewer Manhole and Flow Meter Issues. Mayor Dewey stated there is nothing new to report. He has spoken to Attorney Mark Couch and we need to send a letter on information, chronicle the history, written documentation, there has been no information.
- B. Mill Redevelopment/Riverview Realty. Mayor Dewey stated there is nothing new to report on this item.
- C. Mobile Home Park Local Law
- Special Meeting was held on October 18, 2016 to review proposed amendments
 - Summary was emailed out to the village board and to the village attorney for review
 - Establish date to meet with village attorney to finalize amendment to local law
- A special meeting has been scheduled for November 22, 2016 at 5:00pm with attorney Mike Catalfimo in order to discuss this issue.
- D. DPW Truck
- Pending specs and waiting for the process of the Dormitory Authority. Mayor Dewey stated he has a call into Assemblywoman Woerner's office and is waiting to hear back from Mark Luciano.
- E. USDA Sewer Loan #92-02 Long Term Debt Information
- Pay off amount through September 1, 2016 was \$78,024.77. After this date, the additional daily interest accrual rate is \$11.0753.
 - Refinancing rates have been offered from Glens Falls National Bank:
 - BAN 5 year note (variable/callable) interest rate - 2.02%
 - SIB 10 year note (variable/callable) interest rate - 2.81%
- The various options were discussed at this time. Mayor Dewey has concerns about when the current agreement with the Village of Schuylerville will end. Trustee Sullivan feels that Attorney Mark Couch believes that the agreement ends only when debt is paid off. But the person to contact should be Attorney Mike Catalfimo who represents the village. If the debt is paid off, a new agreement contract would need to be negotiated. Mayor Dewey would like to see the litigation played out prior to refinancing.

NEW BUSINESS:

- A. RESOLUTION: CHIPS Mileage Adoption/Lloyds Loop. The discussion was as a result of the Village receiving \$85 more in CHIPS funding. **The village needs more information on designation. DPW Lloyd needs to file the report for this year.**
- B. Agreement: Old Saratoga Seniors
- Annual Contract \$300.00/FT 2016.2017. **A motion was made by Mayor Dewey and seconded by Trustee Healy to sign the annual contract and pay the \$300 fee for 2016-2017 period. All in favor – aye. Motion passed. Also a motion was made by Trustee Healy and seconded by Mayor Dewey to have Mayor Dewey sign the contract. All in favor – aye. Motion passed.**
- C. WDR: Proposal to provide accounting services for AUD ending May 2016. **A motion was made by Mayor Dewey and seconded by Trustee Healy to accept the proposal from WDR to accept their proposal for accounting services for the AUD ending May 2016. All in favor – 2 ayes, 1 nay (Sullivan). Motion passed. Also a motion was made by Trustee Healy and seconded by Mayor Dewey for Mayor Dewey to sign the proposal. All in favor – 2 ayes, 1 nay (Sullivan). Motion passed.**
- D. RESOLUTION: Hudson River Valley Greenway Grant support

- Tracey Clothier from the LA Group to discuss the project/grant application. This discussion was held at the beginning of the meeting with the result from the Board to wait on this issue, so it has been tabled.

Open Floor: None

Audit Claims:

- Abstract # 6 ~ NOVEMBER 2016
 - General Fund \$29,583.46
 - Sewer Fund \$10,925.44

A motion was made by Trustee Healy and seconded by Mayor Dewey to accept the Audit Claims for Abstract #6 as submitted. All in favor – aye. Motion passed.

Executive Session: None

UPCOMING VILLAGE BOARD MEETINGS:

- Monthly Meeting
 - Tuesday, December 13, 2016 at 7:00pm
 - Tuesday, November 22, 2016 at 5:00pm to discuss the Mobile Home Park law.

ADJOURNMENT: A motion was made by Mayor Dewey and seconded by Trustee Healy to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz