

**VILLAGE OF VICTORY
PLANNING BOARD
Meeting Minutes
September 19, 2017**

Call Regular Meeting to Order 6:30pm with the Pledge of Allegiance

1. Roll Call: Present: Chairman Corey Helwig, Members William Lloyd, Pete Healy, Tim Fort and Jake Fort. Absent: Secretary JoAnn Bielkiewicz. Also attending was Jessica Arceri and Sean Carroll from the Saratoga Peanut Butter Co. LLC.

2. Announcements – None at this time

3. Approval of Minutes – Monthly Meeting – August 15, 2017. **A motion was made by Member Lloyd and seconded by Member Tim Fort to accept the minutes of the August 15th monthly meeting as submitted. All in favor – aye. Motion passed.**

4. Returning Applicant: Saratoga Peanut Butter Company, LLC. Member Lloyd offered the following comments relating to the status of the Public Use Permit. Member Lloyd stated that the board is not ready to approve the pending permit as the parking is not in and garbage barriers are not completed. He also stated they were supposed to put in some sort of stone or crushed stone for parking, not just wooden signs outlining where the parking would be. Ms. Arceri and Mr. Carroll stated they had put in wooden sticks as the steel sticks would not be in until tomorrow. Ms. Arceri asked if the location of sticks were okay to which Member Lloyd responded yes. Ms. Arceri stated they have been hesitant to put stone down as they plan on plowing this winter and don't want the stones scattered all over the place and feels frustrated as there are only going to be two cars there. They are planning on paving eventually and seems sill to put stone down now, only to have paving done later. Member Lloyd recommended them to check out the "Village Point" to see what has been done recently as the process that was done at that site at this material is packed down really well and will not be scattered all over when plowed. He suggested SPBCO do something like that. Ms. Arceri stated after the last meeting that the board only wanted signs in place and the garbage barriers taken care of. Mr. Carroll stated that the way plows to their job interferes with the area designated for parking. Member Lloyd tried to explain that as in the past if the board tries to give someone a break on the time frame for accomplishing a duty, somehow it doesn't get done. Member Healy then asked SPBCO when this work would be able to be required. Ms. Arceri stated by the end of November. Ms. Arceri asked the board to specifically state what needs to be done. Chairman Helwig stated you have to understand our jobs as planning board members and that the job the Village Board officials have put us in this position to do. As mentioned before if you look in the Zoning Law under designated parking it states exactly what is expected. Ms. Arceri then spoke about the original plans that was more flat for parking and told the board again where that was. Chairman Helwig also spoke about the exit and entrance signage requirement mentioned in the August 15th minutes. A discussion of sign measurement and placement was held. Again, he stated this definitely needs to be labeled. All these things need to be done prior to us giving you approval for your permit. Member Tim Fort stated all this needs to be don't prior to our next

meeting or you will need to send out the mailing once again. Our next board meeting was originally scheduled for October 17th, but as the 62 day period would be up on October 16th, at 6:30pm that is when the next meeting will take place. Ms. Arceri asked if they could go back to the original placement for the parking for now. Chairman Helwig replied the Board did not have a problem with that, but keep in mind that when you do move the parking lot later, the new parking area must meet requirements. **A motion was made by Chairman Helwig and seconded by Member Lloyd to table a decision on the Special Use Permit until the next meeting. All in favor – aye. Motion passed.**

5. New Applicant: None

6. Old Business: None

7. New Business: None

8. Other Business: None

9. Next Meeting: Next month's meeting to October 16th at 6:30 pm. If something comes up the meeting may be changed to days prior as to not go past the 62 day period for approval of the permit. All in favor – aye. Motion passed.

10 Adjournment: A motion was made by Member Healy and seconded by Member Lloyd to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz

Secretary