

**VILLAGE OF VICTORY  
VILLAGE BOARD OF TRUSTEES  
MEETING MINUTES**

**OCTOBER 11, 2016  
7:00pm**

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Call Meeting to Order and the meeting commenced with the Pledge of Allegiance.

**Approval of Minutes:**

- Minutes – September 12, 2016 - Monthly Meeting
  - Minutes – September 30, 2016 - Special Meeting
- A motion was made by Mayor Dewey and seconded by Trustee Sullivan to accept the minutes of the September 12, 2016 monthly Village Meeting and the Special Meeting of September 30, 2016 as submitted. All in favor – aye. Motion passed.**

**Village Board Correspondence or Announcements:**

- **Village Website:** VillageofVictory.com - Is currently live but still under construction! The initial website has been launched. Updates of local laws, village policies and other items need to be uploaded. There has been a problem with the village scanner resolution.
- **ZBA Meeting:** 3<sup>rd</sup> Monday/September meeting not yet scheduled
- **Planning Meeting:** 3<sup>rd</sup> Tuesday/September meeting not yet scheduled
- **Schuylerville/Victory Water Board Meeting:** 3<sup>rd</sup> Monday/October 17, 2016 at 7:00pm in Schuylerville. Meetings alternate every other month between the two villages; Victory and Schuylerville.
- **NYCOM:** Legislative Meeting will be held November 14, 2016 from 9:30am-2:00pm. Registration required by November 2, 2016 however there is no registration fee. The meeting will be held at the Hilton Albany.
- **NYCOM:** Planning & Zoning Webinar Wednesday series. One hour sessions scheduled 11/2, 11/9, 11/16 and 11/30 require registration and fee is \$20./session/member. One ZBA member has registered and the webinars qualify for your four hours of annual training requirement.

**Monthly Reports:**

All reports are read as presented and are as follows;

**A. DPW REPORT**

- Working Supervisor Bill Lloyd provides written report. During the report when it was reported that Hoosick Tire installed two used tires, Trustee Sullivan asked why used tires were purchased. DPW Lloyd replied he was trying to save money as the current tires were bald and these tires are like new and half the price. Trustee Sullivan then responded that in the past when purchasing tires this was brought up before the board and feels this is setting a new precedence of purchasing tires without the Boards approval. Mayor Dewey commented that DPW Lloyd should inform the Board what he is thinking of regarding tires. Lloyd also added there is probably a 30 day warranty on the used tires. Trustee Sullivan noted that if the tires were so badly worn, it should have been brought to the Board's attention.
- **QUOTE: Backhoe B95 Back Tires**
  - John VanVorst Tire \$1,126.00 includes installation.
  - McCarthy's Tire \$1,882.00 Firestone/\$1,452. Unknown brand w/ installation.
  - Capital Tractor \$1,264.86 w/installation.
  - Hoosick Tire & Service \$1,110.00/requires Bill to bring there for change out

**Mayor Dewey made a motion to accept the quote submitted by John VanVorst in the amount of \$1126.00 (which includes installation) which was seconded by Trustee Sullivan. All in favor – aye. Motion passed.**

**B. SEWER DEPARTMENT:**

- Included with DPW report. A discussion was held regarding the lift stations. Mayor Dewey asked why the alarms seem to be going off. DPW Lloyd responded it is because they weren't reset. Mayor Dewey then commented the normal run time is between 5-6 hrs. DPW then stated this time it ran up to 9 hrs. Mayor Dewey then asked about the backwashing. Trustee Sullivan stated the VWTP has been running like this for years, so it is probably not due to backwashing. Mayor Dewey then stated we need to check into what has changed at the VWTP as the pumps alternate and not run at the same time.
- **QUOTE: 5) New Environment One Extreme Series Grinder Pumps** and includes alarm panel model and a conversion kit in order to adapt 200 station wiring to the new Extreme series pump
  - GLLP Inc. \$1,850./each or \$9,250.00 total for 5 grinder pumps
  - Siewert Equipment \$1,850./each or \$9,250.00 total for 5 grinder pumpsMayor Dewey asked why DPW Lloyd was pursuing new pumps. Lloyd replied he has one pump ready now and does have some parts on hand, but has not had the time to do the repairs. He has 7-9 cores total. Mayor Dewey stated he had spoken to George LaPlante before he passed away and he had said units need a run time meter. Trustee Sullivan stated a primary rebuilt is back on shelf and 7 need rebuilding. Trustee Healy stated we could discuss this further at the Special Meeting already scheduled for next Tuesday, and DPW Lloyd needs to get inventory information and a quote of parts needed for the board to discuss at that time.

**C. CODE ENFORCEMENT OFFICE REPORT**

- CEO Report from Larry Wolcott/no written report/verbal report only. He stated he has been working out of town. He also stated he started the CEO classes today in Albany, the first of 3 parts to be done by early December, and all completed by February/March 2017. CEO Wolcott inspected the Cherven property and provided information to Attorney Catalfimo. Also made two inspections on the garage at Roberts' property and has received new plans for home. No permit has been issued as of yet, waiting on utility approval; sewer and water. Trustee Sullivan asked how Mr. Roberts' is hooking up the utilities. CEO Wolcott replied Mr. Robert's has told him he has used a contractor before for water. Mr. Roberts is aware he needs approval as water is across the road. This should be determined by the Water Board. The approval should be determined by the Village Board. Trustee Sullivan noted Mr. Roberts permit runs out this month and will need to be renewed as confirmed with CEO Wolcott.

**D. FIRE DEPARTMENT REPORT**

- Fire Department Report from Chief Wolcott/no written report/verbal report only as he has been out of town working.

**E. WATER DEPARTMENT REPORT**

- Draft Minutes from September 2016 meeting. CT Male will be at the next SV/BOWM Meeting scheduled for October 17, 2016.

**F. VILLAGE TREASURER'S REPORT**

- Monthly report ending September 2016 was provided to the Village Board.

**G. PLANNING BOARD REPORT**

- Chairman Pete Healy-no meeting/no report
- Letter was sent out regarding changing the Point of Contact on the Park Project back to the village. There has been no reply from Mr. Kline to date.

**H. ZONING BOARD OF APPEALS REPORT**

- Chairperson Jaime O'Neill-no meeting/no report.

**I. HOME/CDBG Grant: Both programs closed as of August 31, 2016.**

## OLD BUSINESS:

- A. Litigation: Sewer Manhole and Flow Meter Issues. Mayor Dewey hasn't heard anything, but same as last meeting.
- B. Mill Redevelopment/Riverview Realty. Mayor Dewey stated there is nothing new on this project. Brad, from Riverview Realty called Mayor Dewey, said they will be there in the next two weeks regarding the OTR for lawn and property maintenance.
- C. Mobile Home Park Local Law
  - Still under review for MHP renewal fees. Trustee Sullivan commented the fees are ridiculously low and the Board needs to get going to modify the law and should do this as soon as possible. Mayor Dewey said we have to get them to Attorney Catalfimo and schedule a special meeting. Trustee Sullivan then said we need to change the law/remove the fees, so the Board can review the fees without changing the law. **A motion was made by Trustee Sullivan and seconded by Mayor Dewey to schedule a meeting for October 18<sup>th</sup> at 7:00pm to discuss the fees, etc. All in favor – aye. Motion passed.** Trustee Sullivan also proposed a \$500 annual renewal plus a \$300 fee for each lot within the park.
- D. DPW Truck
  - Pending specs and getting the process for Dormitory Authority. Mayor Dewey stated he hasn't heard anything regarding the process and is still waiting to hear from Mark Luciano from Assemblyman Woerner's office on this subject.
- E. USDA Sewer Loan #92-02 Long Term Debt Information
  - Pay off amount through September 1, 2016 is \$78,024.77. After this date additional daily interest accrual rate is \$11.08.
  - Borrowing information from Village Attorney was pending from last month. Village Attorney Mike Catalfimo has offered an opinion to Mayor Dewey concerning the village's Serial Bond Three Options were presented: 1) re-issue serial bonds; to be lumped in with other municipalities and prepared by Bond Council; 2) USDA refinance; or 3) short-term note. Discussion of "BAN" for 5 years [should be for up to 10 years]. (Statutory installment bond.)
- F. Sewer Hook Up - New Application
  - Dave Roberts requested by application to tie into village sewer for the new residence/new construction on 7 Horicon Avenue. Mr. Roberts has provided a map of the location for the proposed location as requested by the village board last month. **A motion was made by Mayor Dewey and seconded by Trustee Sullivan to approve Mr. Roberts' sewer hookup application at 7 Horicon Avenue and authorize Village Clerk Lewsey and DPW Superintendent Lloyd to sign off on page 2. All in favor – aye. Motion passed.**

## NEW BUSINESS:

- A. Sewer Maintenance Garage ROOF SPECS
  - a. Legal Notice advertises acceptance of sealed bids by October 18, 2015 at 5:00pm and a village board meeting is being held October 18, 2016 at 7:00pm to open bids.
  - b. Determine if addendum is needed to current specs on the roofing material (overlap/fasteners etc.). The question arose as one of the bidders asked for clarification. The Board agreed that the metal roof is to be installed following the manufactures' spec recommendations.
- B. Letter from Employee Ryan Cook requesting raise in salary. Mayor Dewey stated to Mr. Cook, you are asking for a big jump here, a very significant jump and not sure I can get you there, as this was not budgeted this year. It can be discussed in the coming year, and questioned if the village needs two full-time DPW employees here. Trustee Sullivan brought up that Mr. Cook makes \$12.60 without holiday or vacation time and it must be very hard to live on that type of wage. Village Clerk Lewsey stated that according to the personnel policy, part-time does not receive holiday or vacation time, and that it has nothing to do with the individual. The DPW department has only had one full-time and one part-time employee and was never supposed to be two full-time employee. He is presently working 35 hours and occasionally more. Now

overtime is only paid for over 40 hours of work and if over 40 he would get time and one-half pay. Mr. Cook is presently asking for \$1100 net pay. Village Clerk Lewsey stated not only \$1100, but plus two other appropriations come into play. Tim stated he hadn't read Mr. Cook's letter prior to tonight's meeting and feels he could not make a decision tonight. He would feel more comfortable to discuss this again at the special meeting. Trustee Sullivan stated he would like to discuss a salary adjustment and give Mr. Cook a raise equivalent to \$15.00. Mayor Dewey stated he also would like to discuss this at the upcoming special meeting. Mayor Dewey stated to Mr. Cook this is not in the cards as this is not in the budget and full-time employment was never discussed. Also, if the position is made full-time, health insurance (\$1300+ per month) would need to be taken into consideration, making this total budget adjustment basically out of the picture. Village Clerk Lewsey will also look into the payroll history of yearly hours since Mr. Cook came on board. She also asked Mr. Cook if he wanted to say anything at this time, to which he declined stating he would be happy with whatever the Board suggests. Budget conversations would commence in March 2017. Mayor Dewey stated if vacation and holiday pay comes into play, a policy change needs to be made first, but said he wants to be honest as there is no way we are going to get to the net pay you requested.

- C. **RESOLUTION:** Budget Amendment. **A motion was made by Trustee Healy and seconded by Mayor Dewey to adopt a Budget Amendment to balance the budget for overages on the sidewalk project and engineering fees in the amount of \$1142.00. The budget is amended from appropriation A1990.4, Contingency in the amount of \$1142.00 and added to appropriations A5410.4, Sidewalk, Contractual in the amount of \$317.00 and appropriation A8010.4, Zoning Contractual in the amount of \$825.00. Therefore, be it resolved that the Board of Trustees does hereby approve this resolution and authorize the treasurer to amend the budget as stated and outlined. All in favor – aye. Motion passed.**

**Open Floor:** Mr. Wolcott stated he would like to defend Mr. Ryan always being on time for work and is always working until his day is over. He understands this budget issue, maybe shooting high and hopes to get something.

Mayor Dewey stated the village has settled with Mr. Cherven but agreed if he meets code has no violations for six months his license can be renewed. We need to check into property inspections. Is this item included in the Mobile Home Law? Trustee Sullivan said the Village is spending money, \$295 just to serve papers, etc. The Mobile Home Law has to be amended.

**Audit Claims:**

- Abstract # 5 ~ OCTOBER 2016
  - General Fund \$12,295.06
  - Sewer Fund \$ 494.32

**A motion was made by Mayor Dewey and seconded by Trustee Sullivan to approve Abstract #5. All in favor – aye. Motion passed.**

**Executive Session:** A motion was made by Trustee Sullivan and seconded by Mayor Dewey to go into Executive Session to discuss personnel matters. All in favor - aye. Motion passed.

**A motion was made by Mayor Dewey and seconded by Trustee Healy to exit Executive Session. All in favor – aye. Motion passed.**

**UPCOMING VILLAGE BOARD MEETINGS:**

- Monthly Meeting
  - Reschedule Meeting due to Election Day/Polling Place

**ADJOURNMENT:** A motion was made by Mayor Dewey and seconded by Trustee Healy to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully Submitted,

*JoAnn Biellkiewicz*