

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

MEETING MINUTES
March 8, 2016 7:00pm

Call Monthly Meeting to Order.

The first order of business at the meeting was the presentation and discussion with Travis Kline/Drew Alberti of the proposed park plan and funding opportunities of said park. Mr. Kline noted that since the last time he was here, there has been a lot of phone calls and emails regarding the prospect of a pocket park at the corner of Evans and Bridge Street. We need to know at this time who is on board and who our allies are. Mr. Kline wanted to introduce the Board to the project and suggest he be the “point of contact”, but he would need the Village Board’s approval and support to do this in order to get support letters out to a number of organizations. A “pocket park” is nothing new as this has been listed in grant opportunities in multiple agencies. He doesn’t want to reinvent the wheel and start from scratch if not necessary. A survey has been sent/given to village residents and even though not many responded, the residents wanted the new park to be active, not passive as the other park at Gates Avenue and Pine Street. Also, they seem to want a more recreational park. Mr. Kline had also spoken to Bill Lloyd (Planning Board Member) about what the Village needs and wants. The first question Mr. Kline asked the Board was if they know when and how that particular piece of property was acquired. Both Mayor Dewey and Trustee Sullivan replied they are not aware. Village Clerk Lewsey will look into the issue with the County and get the information back to the Board and Mr. Kline. Mr. Kline then asked about the vacant parcel across the street. It was noted that Andrew Sharts is the owner. Mr. Kline stated he would like to contact Mr. Sharts as the proposed park would be looking at .6 acres to resolve a parking situation. At this time, Mr. Kline noted that he had heard from Village residents, but now he would like to know what the Village Board wants to see. Mayor Dewey responded possibly swing sets for younger kids, benches, picnic tables, but noted he has liability concerns. Trustee Sullivan has concerns regarding signage put up and is it timely to do this at this time with the mill coming in soon. Mr. Kline noted that this is not new as Trustee Sullivan, as past Mayor, had signed on for a pocket park in 2003, now the Hudson’s Crossings. Trustee Sullivan acknowledged he had done so, but is wondering why this would be feasible now. Mr. Kline stated that funding is coming in all around the area through other agencies with connections. It makes sense now to tie into walking trails, etc. Trustee Sullivan stated he would like to loop trails through the Victory Woods, the Monument, the Sword Surrender Site (Rt. 4 and Schuyler Street – the old Germaine property) as this is getting more popular. Mr. Kline agreed stating this area is gaining momentum.

Mayor Dewey asked Mr. Kline how he sees this working from his perspective as the Village has no funding, so there is definitely a concern if we can’t get outside funding, I am not comfortable with the Village owing anything. Mr. Kline stated he has a personal attachment to the Village and will donate his time for now. Mayor Dewey then replied if this doesn’t happen, he doesn’t want any liability. Again Trustee Sullivan stated the only question he has is the timing of this park. Mr. Kline asked about the status of the Mill and Mayor Dewey gave his a brief status, basically stating that Mr. Kauffman’s Albany project is wrapping up, and all he can say at this time is that it is moving forward. Mr. Kline then stated that timing could work out well with in-kind donations. For example, if the Mill was bring in loads of materials, possibly at the same time, consolidation could be made for materials to be brought in for the park. He then stated that there has been at least six different documents submitted for State and Federal projects and five of

them have been funded. Trustee Sullivan then stated in his experience when dollars were available, others will appear and want a piece of the action and end up taking the monies and the Village of Victory is left out. Mr. Kline then stated he wants to utilize the information other people put together, reorganize this and reinstitute a new grant for the Village of Victory. If it goes through a “Commission Grants” (another agency writing the grant) they have a say as to what happens.

Mayor Dewey then asked Mr. Kline if he needs a letter stating he is the “point of contact” from the Village. **Mayor Dewey made a motion for the Village to compose a letter making Travis Kline the lead contact for the Villages potential park which will be circulated and agreed upon. This motion was seconded by Trustee Sullivan. All in favor – aye. Motion passed.**

Mr. Alberti stated the CFA meets in June and after this it could take a year. American Battlefield Protection Grants are due in October, awarded in January and the project usually begins in August. This could take 1-1 ½ years. Mr. Kline spoke about \$43,800 of in-kind services as he has a previous commitment letter signed by then Mayor George Sullivan and was wondering if the Village could provide the same amount of services at this time. Village Clerk Lewsey then commented the original vision of the park was more memorial/historical. Mr. Kline responded that multi-disciplinarian of the original plan lacked opportunity for gathering which he feels is important. The aspect of a memorial/historical park will help us received grant monies. Also we can include memorial/historical in outreach. Mayor Dewey doesn’t think Mr. Kauffman (Mill owner) will have a problem with the park and will actually probably want to be a part of it.

Mr. Kline then had questions on the opportunity to access water. Trustee Sullivan likes the idea of the possibility of some sort of deck and railings overlooking the creek, feels this would be really nice. Mr. Kline noted there are two spots that are nice and have unobstructed views of the mill, but will need to look into environmental protection.

Mr. Alberti gave an overview of the positions he has held. Those being the Program Manager of Lakes to Locks Passage, Board Member of the Friends of the Saratoga Battlefield, and the Administrator of Hudson Youth Partnership. He was involved in the 2006 National Scenic Byways Grant which was never funded although some areas were funded but the Village of Victory pocket park was not. But they were invested heavily in the story of American Battlefields and have a book coming out and mobile map. They are thrilled to see this site was depicted as a significant important place, creating loop and telling parts of the story. He is very interested in sites of historical significance to help preserve historic places. Companies that could be asked for in-kind services would be Fort Miller Group as the owner is very interest in the history of the area, DA Collins, Rotary Clubs which could donate trees, shrubs and bushes within the park.

Trustee Sullivan also noted this was the Site of the Schuyler Sawmill which could be incorporated into the theme of the park. Possibly a waterwheel could be displayed. This would show how the waterwheel would have played a part in the sawmill activity years ago. Mr. Alberti shared that the State Museum has a 10X10X10 replica of the 1777 Sawmill, possibly we could get the specs.

A question was asked as to why the Village of Victory is not identified on the Kiosk’s that will be displayed in the Village. In short, it was noted that the Village of Victory has not cultural, institution to partners, dining areas or shopping, etc. which was an important aspect when they first drew up the maps. For example, Lake George has all these interests. It was determined to be okay with the Village Board that the marking of “You Are Here” would suffice in determining they would be in Victory Mills.

Roll Call: All members were present, also attending Travis Kline and Drew Alberti.

Approval of Minutes:

- Minutes – February 9, 2016 - Monthly Meeting. **A motion was made by Trustee Sullivan and seconded by Mayor Dewey to approve the minutes of the February 9, 2016 meeting as submitted. All in favor – aye. Motion passed.**

Village Board Correspondence or Announcements:

- **ZBA Meeting:** March meeting not yet scheduled
- **Planning Meeting:** March 15, 2016 at 6:30pm
- **Schuylerville/Victory Water Board Meeting:** March 21, 2016 at 7:00pm in Victory
- **Primary Election:** April 19, 2016 Noon – 9:00pm
- **NYCOM Annual Meeting:** Gideon Putnam May 1st-May 3rd/Registration \$185.00 (1 day) or \$275.00

Monthly Reports:

All reports are read as presented and are as follows;

A. DPW REPORT

- Working Supervisor Bill Lloyd provides written report which was read.
- Determination on Spring Clean Up or Bulk Metal Pick up
- **QUOTE: Sewer Garage Entry Door/door slab only no labor/using existing hardware**
 - Allerdice \$434.00
 - 84 Lumber \$422.87
 - Home Depot \$771.47
 - Curtis Lumber \$1225.00

A motion was made by Mayor Dewey and seconded by Trustee Sullivan to award the quote to Allerdice in the amount of \$434.00 as they noted they will copy all machining and cutouts to match existing locations and will install vision kit and lockset in the new door. All in favor – aye. Motion passed.

B. SEWER DEPARTMENT:

- Biodegradable product for breaking down sludge etc/lift station/information provided
- Trustee Sullivan is concerned with introducing a new chemical into the Waste Water Treatment Plant. Mayor Dewey to approach Village of Schuylerville about the “PH” effect. For now it is a no for this product – unless litigation is finalized.**
- Quote: Emericks Associates Install Transducer (labor only) \$625.00 including parameter changes
 - Quote: Emericks Associates Transducer
 - \$1733.00 25’ cable
 - \$1269.90 30’ cable
 - \$793.23 40’ cable

Mayor Dewey stated per the Village Procurement Policy additional quotes are required. DPW Lloyd replied he was not aware of anyone else in the area to provide this. Trustee Sullivan suggested he go on-line with the part number to find other sources. Therefore this quote is tabled until next month’s meeting.

C. CODE ENFORCEMENT OFFICER REPORT

- CEO Report from Larry Wolcott was provided and read. A discussion went on about 38A Schuyler Heights Drive and the current CPS situation that has not been resolved. There seemed to be a general consensus that as Mr. Cherven has ignored the OTR or other contacts made by the Village. He has failed to become compliant with the OTR, therefore, his mobile home park license should be revoked and his application denied. The end result of the discussion was to pursue this situation as aggressively
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as possible. **A motion was made by Trustee Sullivan for Mayor Dewey to contact Attorney Mike Catalfimo and have him directly contact CEO Larry Wolcott to see how to move forward on the matter. This was seconded by Mayor Dewey. All in favor – aye. Motion passed.**

D. WATER DEPARTMENT REPORT

- Draft Minutes from February 22, 2016 meeting are on file.

E. FIRE DEPARTMENT REPORT

- Fire Department report February 2016 which was read.

F. VILLAGE TREASURER’S REPORT

- Monthly report ending February 29, 2016

G. PLANNING BOARD REPORT

- Chairman Pete Healy. Planning Board minutes from the 2/16/16 meeting were provided.
- Travis Kline/Drew Alberti to discuss proposed park plan and funding opportunities – this was presented and discussed at the beginning of the meeting.

H. ZONING BOARD OF APPEALS REPORT

- Chairperson Jaime O’Neill-no meeting/no report

I. HOME/CDBG Grant:

- Program status report from CT Male on CDBG and HOME grant programs was provided.

OLD BUSINESS:

- A. **Litigation:** Sewer Manhole and Flow Meter Issues. This issue is ongoing, but the court date has been changed to 4/4/16.

B. **Building Permit Fee Schedule**

- Proposed Fee Schedule as presented from Trustee Healy and emailed 2/17/2016
- Other area fees schedules available for review

A motion was made by Mayor Dewey and seconded by Trustee Healy to adopt the Fee Schedule as presented and emailed on 2/17/16 which will be effective immediately. All in favor – aye. Motion passed.

- C. **Public Health Officer Appointment/PENDING** – Fire Chief Larry Wolcott will be getting in touch with Fred Fowler, Chief Operator, General Schuyler Emergency.

- D. **Gendren’s Bill for \$48.50.** Trustee Sullivan asked what and why is the explanation for misdiagnosis. Mayor Dewey responded they said it was the code. Trustee Sullivan noted he would rather not pay, as this could have cost the Village \$2000 in repairs. **A motion was made by Mayor Dewey and seconded by Trustee Sullivan not to pay the Gendren’s outstanding bill of \$48.50. All in favor – aye. Motion passed.**

New BUSINESS:

- A. **Signage request:** “No Parking” in front of Victory Post Office/VOS Postmaster request. It was agreed that “no parking” will not be installed in front of the Post Office as there is no enforcement now, and there will be a follow-up with the postmaster.

B. **Mobile Home Park License Renewals**-forwarded to CEO for MHP inspection

- Cherven/Sch Hgts Drive application and payment postmarked 2/29/16
- Gordon/Sch Hgts Drive application and payment pending/in mail.

This issue is pending review.

- C. **Tentative Village Budget for FY 2016.2017** due by March 20, 2016. Budget meeting will be 3/15/16 at 6:30pm.

- Presentation to Village Board by March 31, 2016
- Public Hearing to be Scheduled by April 15, 2016

D. **Cemetery Road** (corner of Cemetery and Burgoyne)

- Drainage Issue / recent flooding
 - Standing water concerns of mosquito breeding ground
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Trustee Sullivan stated this has been occurring ever since the parking lot was put in. It has become an obvious drainage problem and flooding has only gotten worse. DPW Lloyd stated the Town wouldn't allow the pipe to be put under the road. Trustee Sullivan suggested sending a letter to the National Park Service and carbon copying the Cemetery Association voicing concerns of health hazard issues and unsightliness.

Open Floor: None

Audit Claims:

- Abstract # 10 – MARCH 2016
 - General Fund \$
 - Sewer Fund \$

A motion was made to approve abstract #10 was made by Mayor Dewey and seconded by Trustee Sullivan. All in favor – aye. Motion passed.

Executive Session:

- Discussion Litigation Update

A motion to enter into executive session was made by Mayor Dewey and seconded by Trustee Healy to discuss litigation issues. All in favor – aye. Motion passed.

A motion to exit executive session was made by Mayor Dewey and seconded by Trustee Healy. All in favor – aye. Motion passed.

It was determined that no decision was made at this time.

UPCOMING VILLAGE BOARD MEETINGS:

- Monthly Meeting
 - April 12, 2016 7:00pm

ADJOURNMENT: A motion was made by Mayor Dewey and seconded by Trustee Sullivan to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielikiewicz

Recording Secretary
