

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

MEETING MINUTES
January 12, 2016 7:00pm

**PUBLIC HEARING 6:45PM
TOPIC: TIME WARNER FRANCHISE FEE RENEWAL**

OPEN Public Hearing: Mayor Dewey called the Public Hearing to order at 6:45pm to discuss the terms of the Time Warner Franchise Fee Renewal.

Comments from Public Body: No village residents were in attendance, therefore, no comments from the public body were presented to the Board regarding this issue.

CLOSE Public Hearing: **A motion was made by Trustee Sullivan and seconded by Mayor Dewey to close the public hearing. All in favor – aye. Motion passed.**

Call Monthly Meeting to Order.

Approval of Minutes:

- Minutes – December 8, 2015 - Monthly Meeting
- Minutes – October 22, 2015 – Special Meeting/Sewer

A motion was made by Mayor Dewey and seconded by Trustee Healy to accept the minutes as presented for the Special Meeting held on October 22, 2015 to discuss the outstanding sewer issues with the Village of Schuylerville and the regular village monthly meeting minutes from December 8, 2015. All in favor – aye. Motion passed.

Village Board Correspondence or Announcements:

- **ZBA Meeting:** No meeting unless necessary/attending training January 27, 2016
- **Planning Meeting:** January 19, 2016 at 6:30pm/also attending training January 27, 2016
- **Schuylerville/Victory Water Board Meeting:** January 18, 2016 at 7:00pm in Victory. Note the date was changed to January 25th due to Martin Luther King Holiday on the 18th.
- **Grievance Day:** February 16, 2016 Hours: 6:30pm-8:30pm / Notice of change in assessment will be sent out after the village taxable status date of January 1st.
- **Notice of Tentative Special Franchise Values have been issued:** For National Grid, Time Warner Cable and Verizon of New York.
- **National Park Service:** issued the village a copy of a new report, Inventory King William's and King George's Wars Battlefields 1689-1697 and 1744-1748 by prepared by Hartgen Arch Associates, Inc.
- **NYCOM Winter Legislative Meeting:** February 7th-9th cost of registration 1 day \$160/3 days \$230

Monthly Reports:

All reports are read as presented and are as follows;

A. DPW REPORT

- Working Supervisor Bill Lloyd provides written report
- QUOTES: Plow Frame for GMC Truck
 - **Arrowhead \$787.40 + \$30.00 s/h = \$817.40**
 - T&T Body King \$1,053.00



▪ Woodward Equipment \$1,000.00 + shipping
DPW Lloyd mentioned he had asked Ted Mosher to look at the vehicle and provide him with an idea of how long it would take to weld the plow frame. Mr. Mosher had responded he felt it would take 8 hours. **Mayor Dewey made a motion to accept the quote from Arrowhead for the total amount of \$817.40 which was seconded by Trustee Sullivan. All in favor – aye. Motion passed.**

B. SEWER DEPARTMENT: on DPW report

C. CODE ENFORCEMENT OFFICER REPORT

- No new CEO to date/interested candidate is no longer interested. Mayor Dewey stated in the interim Longtin Engineering can provide permit review. Rates still will need to be worked out. At this time it was stated anyone interested in the CEO position needs to submit a letter of interest. Larry Wolcott, Victory resident expressed an interest in the position and asked if he needed to submit a letter or just state at this meeting he was interested. **Mayor Dewey made a motion which was seconded by Trustee Sullivan to accept Mr. Wolcott's interest in the position and to accept him as the new Village CEO for the remainder of the present term until the reorganization meeting this spring. Training must be completed within 18 months with the first class scheduled for 1/26/16 to 1/28/16. Wage would be \$357.50 per month. All in favor – aye. Motion passed.**
- Outstanding OTR/28 Gates Avenue/Garbage. **A motion was made by Mayor Dewey for the village to charge a flat rate of \$500 for the outstanding OTR for garbage at 28 Gates Avenue and notification be made to the property owner after the pickup. The motion was seconded by Trustee Sullivan. All in favor – aye. Motion passed.**
- Outstanding Permit Review/7 Pearl Street/CDBG

D. WATER DEPARTMENT REPORT

- Minutes received for December 21, 2015 meeting

E. FIRE DEPARTMENT REPORT

- Fire Department report was read and will remain on file.
- Fire Protection Contract with Town of Saratoga. The Fire Dept. is waiting for the Protection Contract and expects to receive by next month.

F. VILLAGE TREASURER'S REPORT

- Monthly report ending December 31, 2015 was read and will remain on file.

G. PLANNING BOARD REPORT

- Chairman Pete Healy-no meeting/no report

H. ZONING BOARD OF APPEALS REPORT

- Chairperson Jaime O'Neill-no meeting/no report

I. HOME/CDBG Grant:

- Program status report from CT Male

OLD BUSINESS:

A. **Litigation:** Sewer Manhole and Flow Meter. **This matter will be discussed in Executive Session.**

B. **Building Permit Fee Schedule/PENDING**

C. **Public Health Officer Appointment/PENDING**

D. **Shared Services Agreement/Town of Saratoga**

- Village approved the final document in November 2015 and forwarded to the Town.

E. **Lakes to Locks:**

- Kiosk wording approval also is required by village board. **A motion was made by Trustee Sullivan and seconded by Mayor Dewey to approve the wording on the Kiosks. All in favor – aye. Motion passed.**

New BUSINESS:

- A. NYS Department of Transportation:** See attached Shared Services Agreement provides for emergency assistance to municipalities in the absence of a Governor's Emergency Declaration. **A motion was made by Mayor Dewey and seconded by Trustee Sullivan to have DPW Bill Lloyd sign the agreement on behalf of the Village. All in favor – aye. Motion passed.**
- B. BOB/Business Online Banking:** limited functions can be established at the village's designated bank to allow the treasurer to view ACH debits. A form is required to be signed by the treasurer at the bank, however village board approval is needed for this function to be allowed. It was noted we have no insurance in place for this process and would need to have a policy in place. Further discussion will take place in the future on this option.
- C. Xpress-pay options:** there are 3 payment channels; web, touch tone phone or mobile. See attached information and demonstration page for sample guidance of transaction. Village Clerk Lewsey will obtain additional information on this.
- D. Health Insurance Premium Rates:**
- CDPHP offers new rates effective March 1, 2016/increase of \$300.00/month if same plan
 - More information to follow/to search: different plan with CDPHP, NYS Marketplace
 - To be approved at February 9, 2016 meeting
- E. Assessment Changes**
- Assessors to approve the tentative assessments before sending out. **A motion was made by Mayor Dewey and seconded by Trustee Sullivan to accept the tentative assessments as submitted prior to notices being sent out. All in favor – aye. Motion passed.**

Open Floor: Trustee Sullivan brought up the fact that he did not feel the village should pay Gendron's the \$48.50 charge for diagnostic report as the problem with the vehicle was misdiagnosed. This was agreed by all members of the Board. Mayor Dewey stated he would call Gendron's and explain to them.

Audit Claims:

- Abstract # 8 – JANUARY 2016
 - General Fund \$ 32,236.10
 - Sewer Fund \$ 459.62

A motion was made by Trustee Sullivan and seconded by Mayor Dewey to accept the Audit Claims for Abstract #8 as submitted. All in favor – aye. Motion passed.

Executive Session:

- Sewer Litigation/Court February 2, 2016 at 10:30am

A motion to go into executive session was made by Mayor Dewey and seconded by Trustee Sullivan. All in favor – aye. Motion passed.

A motion to exit executive session was made by Mayor Dewey and seconded by Trustee Healy. All in favor – aye. Motion passed. No decision was made.

UPCOMING VILLAGE BOARD MEETINGS:

- Monthly Meeting: February 9, 2016 7:00pm

ADJOURNMENT: A motion was made by Mayor Dewey and seconded by Trustee Sullivan to adjourn the meeting. All in favor aye. Motion passed.

Respectfully submitted,

JoAnn Biellkiewicz

Recording Secretary
